

**CLAWSON, HOSE & HARBY PARISH COUNCIL  
REPORT BY THE CLERK TO THE PARISH COUNCIL FOR THE MEETING TO BE HELD ON  
MONDAY 16<sup>TH</sup> APRIL 2018 IN HARBY VALLEY CHRISTIAN CENTRE**

The Ordinary Meeting will start at 7pm but postponed for 15 minutes should any member of the public or Borough Councillor wish to discuss any matter with, or give a report to, the Parish Council.

**Correspondence relating to the items below will be available to Cllrs at the meeting**

**1 APOLOGIES FOR ABSENCE**

**2 NOTIFICATION OF DECLARATION OF INTERESTS**

**3 MINUTES OF THE ORDINARY MEETING** dated 19<sup>th</sup> March 2018 (*copy attached*)

**4 PLANNING MATTERS**

**4a Planning Decisions - Permission granted**

- i Mr & Mrs Bignell 17/01386/FULHH (Old Manse, 20 Church Lane, Long Clawson)  
New build detached garage
- ii Mr & Mrs Swinger 18/00014/FULHH (21 Dairy Lane, Hose)  
Single storey rear extension
- iii Mr K Rodgers 18/00022/FULHH (Wheyside Cottage, 7 Dairy Lane, Hose)  
Fill in below existing bay window, infill current open porch and erection of extended porch at front of house
- iv Mr W Linday 18/00054/FULHH (19 Langar Lane, Harby)  
Proposed outbuilding for exercise pool
- v Mr & Mrs Bontoft 18/00165/CL (Loder Cottage, 19 Main Street, Harby)  
Erection of a single storey garage with gymn in compliance with Class E Permitted Development
- vi Redmile Developments Ltd 18/00115/REM (LC Dairy site, 7 Langar Lane, Harby)  
Approval of all reserved matters for Plot 7 under 15/00933/FUL

**Permission refused:**

**4b Appeals lodged / Inspector's decisions**

**4c Planning Applications**

- i Mr S Willett 18/00372/GDOCOU (Buildings adjacent to The Hall, Hose Lane, Long Clawson)  
Change of use from agricultural use to a dwelling  
FOR INFORMATION ONLY

**4d Planning Correspondence**

- i MBC 20.3.18: Planning Committee meeting 5.4.18  
18/00044/FUL (land adjacent 51 Stathern Lane, Harby) Erection of 3 x dwellings (copy Harby Cllrs 20.3.18)
- ii Hose landowner 20.3.18: CHH Neighbourhood Plan
- iii MBC 21.3.18: Submission of Asfordby Neighbourhood Plan (copy Cllrs 21.3.18)
- iv 17/147d vii LCC Strategic Growth Plan consultation response by Chairman NPAC on behalf of PC and approved by PC Chairman 10.4.18

## **5 MATTERS TO REPORT**

### **5a The following items required no further action and are discharged:**

- 17/155 Cllrs present
- 17/156 Apologies for absence
- 17/157 Notification of declarations of interest

### **5b Necessary actions have been taken on the following items (Cllrs confirm where necessary)**

- 17/158 Minutes of Ordinary meeting 19.2.18
- 17/160 Planning matters
- 17/161 Matters to report
- 17/162 Accounts for payment
- 17/163 Correspondence
- 17/167 CHH Neighbourhood Plan

### **5c Responses awaited to actions on the following items:**

- 14/93div MBC Hard copy of Landscape capacity and sensitivity study
- 16/53fi LC Baptist Church retaining ownership/maintain/insuring the memorial. Details needed for PC insurance company
- 16/114 LC volunteer to complete request LCC 2017 form for salt box on Claxton Rise under Section 137
- 16/152f ii Repairs to basketball playing surface The Leys
- 16/172 BT re land & building on Langar Lane, Harby
- 16/185 MBC request for it to be responsible for street light at Church Close, Hose
- 17/51bi LCC Loan of traffic signs: waiting for quote from firm recommended by LCC
- 17/79d ii MBC: Influence of CHH NP on planning decisions
- 17/79d iii & 17/66 Head of Regulatory Services: Dates to meet PC to discuss S106 & CIL
- 17/108b v MBC 8.11.17: MBC conditions for taking over the maintenance of closed churchyards
- 17/124fii 1<sup>st</sup> Impressions power wash safety tiles/wet pour £365
- 17/161f ii Repairs to play equipment ordered 9.4.18 after confirmation from Chairman
- 17/163b ii Email 5.4.18 to Friends of Harby Primary School re discussion with Harby Cllrs about highway safety for future Belvoir Challenge events
- 17/163b iv 2commune Ltd re PC email addresses for Parish Cllrs

### **5d Items awaiting further action which may not yet be discharged:**

#### **A Tasks Outstanding – Clerk**

- 09/31f Obtain CiLCA qualification as part of Quality Status requirements
- 15/167dA Online ‘Get Mapping’ of PC property recording unique ref numbers/inspection dates
- 16/69fii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 17/19 Draft Risk Assessment policy
- 17/32d Owners contacted of unstable headstones in cemetery and a notice in the Melton Times and Clawson Clarion asking for owners to contact the clerk. Plan to be updated with memorial details
- 17/96bi Quote for bus shelter for Pingle open both sides
- 17/138dA 17/76 Clerk to contact owner of redundant telephone boxes ownership/maintenance & insurance
- 17/148f ii Tree work LC Churchyard 17/55 LC Cemetery & 17/80fii crown lift cherry tree corner School Lane/ Watson’s Lane
- 17/161fii Get old swing seats from Chairman and re-use one if suitable for Pingle Dyke flat swing
- 17/163b viii Quote for replacement notice board Pump Corner, West End, LC (one quote received)
- 17/163b ix signage & waste bin for Canal side, Canal Lane, Hose
- 17/163b x Add dead Ash tree & Holly tree (and planning application) in Hose closed graveyard
- 17/163b xi Quote from stonemason for repair of Churchyard wall, Bolton Lane, Hose
- 17/168 PC Solicitor re Harby Village Hall revised constitution v4

#### **B Items requiring action from Cllrs/third parties**

- 17/138dA Quotes for repairs to Leys car park under investigation by Chairman

#### **C Deferred Items/Reminders for Future Tasks**

- 17/71 Review of PC Policies at APCM May 2018
- 17/142 LRALC PC internal auditor for 2018/19 to be appointed via LRALC Internal Audit Service
- 17/163b xv Dates for LRALC clerk job evaluation after May

**5e The following matters to be noted:**

- i LCC 21.3.18: Temporary road closure Pasture Lane, Hose starting 23.5.18 not exceeding 5 days (copy Hose Cllrs, Hose Piper & PC noticeboard 21.3.18)
- ii Harby Fun Day 24.3.18 on Leys playing field donation of £20 received

**5f Reports from Councillors/Clerk : -**

- i Reports from Cllrs:
  - 17/163c vii Cllr Dames LCC Passenger Transport Policy & Strategy consultation 21.3.18-13.6.18
  - 17/163b xiii Cllr Tillyard on site for grit bin near Harby school
- ii Report from Clerk:
  - Incident Register:
  - LC Cemetery: Application for memorial BN100
  - Playgrounds:
    - 17/366b iv Quote for repair to see-saw, The Leys
  - Allotments:
    - Waiting list
    - Car on grass verge outside Boyer's Orchard allotments
  - Street lights: Quote of £350 for replacement lantern street light 25A Sandpit Lane, Long Clawson
  - Hose closed Chuchyard: debris from graveyard sliding onto public footpath G33a Church Walk;
  - PC volunteer - Planters on The City Area, Long Clawson (copy LC Cllrs 11.4.18)

**6 ACCOUNTS FOR PAYMENT**

The budget review to end March and invoices and bank statements since the previous meeting will be available for inspection at this meeting

i	NEST	(DD)	£41.75	Pension contribution
ii	HMRC	(Bacs)	£122.18	Tax & NI
iii	Mr B Mills	(Bacs)	£335.39	Wages & expenses
iv	Mrs E Crowther	(Bacs)	£1131.24	Wages & expenses
v	Summerlands	(Bacs)	£1030.24	PC land grounds maint
vi	Long Clawson Methodist Church	(2169)	£20.00	Room hire PC mtg 19.3.18
vii	SLCC	(2170)	£147.00	Subscription Minute 17/116
viii	E.ON Energy Solutions Ltd	(2171)	£420.00	Replacement lantern s/1 47
ix	Water Plus Limited	(2172)	£28.22	Water supply LC cemetery
x	LRALC	(2173)	£425.62	NALC & LRALC subs
xi	E.ON UK plc	(2174)	£531.74	Electricity supply March
xii	2commune Ltd	(2175)	£240.00	Minute 17/163b iv
xiii	TSB Bank plc	(DD)	£12.70	Bank charges Feb-March

**7 CORRESPONDENCE**

**7a Correspondence Tabled for Information (detailed below & available to Cllrs)**

- i Came & Company Spring 2018 Council Matters (copy Cllrs 4.4.18)
- ii LRALC 31.3.18: LRALC membership
- iii NALC 27.3.18: LO3-18 Section 137 Expenditure Limit for 2018-19 £7.86 (£8456 for CHH PC)
- iv LCC 9.4.18: Remembrance 2018 planning session agenda

**7b Correspondence for Discussion (detailed below & available to Cllrs)**

- i LRALC 23.3.18: (copy Cllrs 3.4.18)
  - NALC Policy Consultation PC06-18 – National Planning Policy Framework deadline 20.4.18;
  - NALC PC05-18 – Review of Local Government Ethical Standards deadline 27.4.18;
  - NALC survey for local councils deadline 27.4.18
- ii 17/163b xii emec Ecology 10.4.18: Quote for badger sett closure (copy Cllrs 10.4.18)
- iii LRALC General Data Protection Regulations wef 25.5.18:
  - 5.4.18: GDPR & DPO Service – update Parliamentary activity (copy Cllrs 5.4.18);
  - 20.3.18 GDPR – Next Steps: Steps 1 & 2 (copy Cllrs 20.3.18)
  - 26.3.18: GDPR – Next Steps: Steps 3 & 4 (copy Cllrs 10.4.18)

- iv • Names of applicants for planning applications on PC agenda  
LRALC 2018 Newsletter No 2 (copy Cllrs 5.4.18)
- v • L01-18 Financial assistance to the Church (copy Cllrs 10.4.18)  
Harby resident 26.3.18: Offer to coordinate Harby litter pick 2018 (copy Cllrs 11.4.18)

**7c Urgent correspondence received after the clerk's report and requiring discussion**

**8 17/150 REPLACEMENT PLAY EQUIPMENT FOR HOSE PARK**

**9 17/161f QUOTE FOR STREET LIGHTS X 3**

- 17/159 Response awaited from LCC 4.4.18 re permission to install street light column in public footway West End, LC

**10 17/163c xiv TRAFFIC CALMING MEASURES FOR HARBY & LONG CLAWSON**

**11 17/164 PLAYGROUND QUARTERLY/4 MONTHLY INSPECTIONS**

**12 17/165 RESOLUTION TO INCREASE HANDYPERSON HOURLY RATE TO £8.13**

**13 17/169 REPLACEMENT HALF PIPE FOR LEYS PLAYING FIELD**

**14 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017-18**

- PKF Littlejohn 28.3.18: 2017/18 AGAR and external auditor instructions deadline 11.6.18
- Internal audit 3.5.18 10am

*Any member of the public may take photographs, film or audio-record the proceedings of, and report on, all Parish Council meetings*