

CLAWSON, HOSE & HARBY PARISH COUNCIL
REPORT BY THE CLERK TO THE PARISH COUNCIL FOR THE MEETING TO BE HELD ON
MONDAY 20TH AUGUST 2018 IN HARBY VALLEY CHRISTIAN CENTRE

The Ordinary Meeting will start at 7pm but be postponed for 15 minutes should any member of the public or Borough Councillor wish to discuss any matter with, or give a report to, the Parish Council. A representative from Hazelton Group would be at the meeting at 7pm to discuss a site in Long Clawson

Correspondence relating to the items below will be available to Cllrs at the meeting

1 APOLOGIES FOR ABSENCE

2 NOTIFICATION OF DECLARATION OF INTERESTS

3 MINUTES OF THE ORDINARY MEETING dated 16th July 2018 (*copy attached*)

4 PLANNING MATTERS

4a Planning Decisions - Permission granted

- | | | |
|-----|---|----------------|
| i | City area, The Sands, Long Clawson
Crown lift, particularly overhanging branches away from pathway, and shape | 18/00737/TCA |
| ii | 26A Boyer's Orchard, Harby
First floor side extension to create additional bedroom accommodation | 18/00631/FULHH |
| iii | Willow Tree House, Hickling Lane, Long Clawson
Ground floor and first floor extensions and alterations to dwelling & erection of detached garage | 18/00499/FULHH |
| iv | Harby C of E Primary School, School Lane, Harby
Consent to replace a window and create opening for a door | 18/00426/LBC |
| v | Pheasant Cottage, 55 Church Lane, Long Clawson
Pollard 1 x Willow tree | 18/00850/TCA |

Permission refused:

4b Appeals lodged / Inspector's decisions

4c Planning Applications

- | | | |
|-----|--|-----------------|
| i | Land south of Stathern Lane, Stathern Lane, Harby
Erection of 2 x new dwellings | 18/00775/FUL |
| ii | Field OS 8369 Hickling Lane, Long Clawson
Erection of portal framed agricultural store and horse exercise manege | 18/00818/FUL |
| iii | Pheasant Cottage, 55 Church Lane, Long Clawson
Pollard 1 x Willow tree as currently diseased, to safe level
FOR INFORMATION ONLY see 4av above | 18/00850/TCA |
| iv | Buildings adjacent to The Hall, Hose Lane, Long Clawson
Change of use of part of existing agricultural buildings to class C3
including creation of domestic curtilages and vehicle parking areas
FOR INFORMATION ONLY | 18/00872/GDOCOU |
| v | Field 1615, Langar Lane, Harby
Change of use from equestrian to equestrian learning centre to include new hard standing | 18/00671/FUL |
| vi | 10 Pinfold Place, Harby
Single storey rear & side extension AMENDED DESCRIPTION 25.7.18 | 18/00538/FULHH |
| vii | Land to the rear of 3 Nether Street, Harby
New dwelling | 18/00909/FUL |

4d Planning Correspondence

- i 18/45di Melton Local Plan – proposed modifications consultation representation form sent to MBC 2.8.18 (copy Cllrs 6.8.18)
- ii MBC 2.8.18: Housing Mix & Affordable Housing Supplementary Planning document to the MLP deadline 17.9.18 (copy Cllrs & Planning Advisers 6.8.18)
- iii MBC 2.8.18: Planning Committee meeting 16.8.18: Millway Foods Ltd, Colston Lane, Harby 16/00664/OUT & amended plans 26.1.18 (copy Cllrs 6.8.18)
- iv Harby resident 11.8.18: Planning application Dairy House, Langar Lane, Harby
- v LC resident 6.8.18 requesting meeting with LC Cllrs re public footpaths East End, LC
- vi 18/48b 14.8.18 LC Church warden proposed meeting with PC to discuss maintenance responsibilities

5 MATTERS TO REPORT

5a The following items required no further action and are discharged:

- 18/41 Councillors present
- 18/42 Apologies for absence
- 18/43 Notification of declaration of interests

5b Necessary actions have been taken on the following items (Cllrs confirm where necessary)

- 18/44 Minutes of meetings 21st May & 18th June 2018
- 18/45 Planning matters
- 18/46 Matters to report
- 18/47 Accounts for payment
- 18/48 Correspondence
- 18/51 revised Risk Assessment Policy on PC website
- 18/52 Redundant kiosk/book exchange, The Sands, LC
- 18/56 PC Insurance 2018/19

5c Responses awaited to actions on the following items:

- 16/185 MBC request for it to be responsible for street light at Church Close, Hose
- 17/51bi LCC Loan of traffic signs: waiting for quote from firm recommended by LCC
- 17/79d ii MBC: Influence of CHH NP on planning decisions
- 17/79d iii & 17/66 Head of Regulatory Services: Dates to meet PC to discuss S106 & CIL
- 17/108b v MBC 8.11.17: MBC conditions for taking over the maintenance of closed churchyards
- 18/32bv LCC re approval for street light column junction West End/Claxton Rise. Order when received
- 18/34 Half Pipe Skate Unit for Leys playing field ordered from Caloo Ltd
- 18/46fii A Willcocks Haulage re moving boulders in bark area then order replacement bark from Bagforce
- 18/48biv Contractor to make & install West End PC notice board
- 18/48b vii LC closed Churchyard: Natural England application
- 18/46fii E Crowther to remove ivy from LC Churchyard wall
- 18/53 MBC planning application for Leys car park repairs & height barriers

5d Items awaiting further action which may not yet be discharged:

A Tasks Outstanding – Clerk

- 15/167dA Online ‘Get Mapping’ of PC property recording unique ref numbers/inspection dates
- 16/69fii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 17/32d Owners contacted of unstable headstones in cemetery and a notice in the Melton Times and Clawson Clarion asking for owners to contact the clerk. Plan to be updated with memorial details
- 17/148f ii Tree work LC Churchyard 17/55 LC Cemetery, 17/80fii crown lift cherry trees corner School Lane/ Watson’s Lane during the autumn & 18/46dA prune fruit trees in Harby Community Orchard
- 17/163b ix Signage & waste bin for Canal side, Canal Lane, Hose
- 17/163b x Add dead Ash tree & Holly tree (and planning application) in Hose closed graveyard
- 17/163b xi & 18/14fib Quote from stonemason for repair & clearance of drainage holes churchyard wall, Bolton Lane, Hose
- 17/168 PC Solicitor re Harby Village Hall revised constitution v4

18/48b vii Sand around badger hole LC closed Churchyard

B Items requiring action from Cllrs/third parties

C Deferred Items/Reminders for Future Tasks

- 17/142 LRALC PC internal auditor for 2018/19 to be appointed via LRALC Internal Audit Service
17/163b xv Dates for LRALC clerk job evaluation after May
17/177b v Harby volunteer organizing litter picking 3.11.18
17/180 Traffic calming measures for Harby & Long Clawson
18/06 iv May 2019 APCM: one Cllr as representative to LRALC AGM in June 2019 (date tbc)
18/46fi Sept Suggest to organisers of Belvoir Challenge that Leys car park is re-opened after start of race

5e The following matters to be noted:

- i LCC 3.8.18: Notice of confirmation of Public Path Order G41 & G32 (part), Church Lane, Long Clawson (copy LC Cllrs 6.8.18 & on LC PC notice boards 9.8.18)

5f Reports from Councillors/Clerk : -

- i Reports from Cllrs:
- 18/32bii Cllr Dunn on repairs to Pingle Dyke fence & climbing frame, timber decay on Pingle fence deferred from July meeting
 - 18/48biii Cllr Seddon on alternative design/quote for bus shelter Pingle, LC
 - 18/48bvi Cllr Dames on MBC Hackney Carriage & private Licensing Policy consultation 2018
- ii Report from Clerk:
- Incident Register:
 - LC Cemetery: Application for an addition to a memorial BN6
 - Playgrounds: Hose:
 - swings repair quote £270
 - site of old climbing frame
 - quarterly inspection report (copy Cllrs 13.8.18)
 - Allotments:
 - Holiday request

6 ACCOUNTS FOR PAYMENT

The budget review to end June and invoices below will be available for inspection at this meeting.

i	Came & Company	(Bacs) £1.00	Trial amount re insurance
ii	Came & Company	(Bacs)£1427.76	Balance of premium
iii	NEST	(DD) £52.57	Pension contribution
iv	HMRC	(Bacs) £112.63	Tax & NI
v	Melton Borough Council	(Bacs) £117.00	Planning app Leys car park
vi	Mr B Mills	(Bacs) £363.21	Wages & expenses
vii	Mrs E Crowther	(Bacs) £853.18	Wages & expenses
viii	Summerlands	(Bacs)£1030.24	PC land grounds maint
ix	Long Clawson Methodist Church	(2206) £20.00	PC mtg 16.7.18
x	W P Tillyard	(2207) £166.50	NP final mtg meal
xi	Trade UK Account	(2208) £24.05	Cable ties for playgrounds
xii	Summerlands	(2209) £320.00	Vacant allotment 2 nd cut
xiii	E.ON UK plc	(2210) £602.29	Electricity bill July
xiv	Water Plus Limited	(2211) £20.62	LC cemetery water
xv	Playground Supplies Ltd	(2212) £270.00	Quarterly playground insp
xvi	TSB Bank plc	(DD) £6.75	Bank charges

7 CORRESPONDENCE

7a Correspondence Tabled for Information (detailed below & available to Cllrs)

- i LC resident 18.7.18: copy email to LCC Highways (copy LC Cllrs 18.17.18)
- ii The Grantham Canal Society August 2018 'Bridge'
- iii Came & Company Insurance 13.8.18: Insurance policy amendment effective 8.8.18 (copy Cllrs 13.8.18)

7b Correspondence for Discussion (detailed below & available to Cllrs)

- i MBC 23.7.18: Delegation or sharing of services to Parish Councils by LCC (copy Cllrs 7.8.18)
- ii Grantham Canal Society 25.7.18: Litter bin request for Canal side, Langar Lane (copy Harby Cllrs 7.8.18)
- iii MBC 23.7.18: PC Liaison Meeting Minutes 19.6.18 (copy Cllrs 7.8.18)
- iv 18/48bii 20.6.18 LC resident: Advertising 'A' boards on the City area, The Sands, LC (copy LC Cllrs 20.6.18)
- v MBC Leader of the Council 3.8.18: Parish Council Elections 2019 and future Parish by Elections (copy Cllrs 14.8.18)
- vi Hose PCC 13.8.18: Request for grant of £104 to cover the cost of 2 x green waste bins for churchyard maintenance

7c Urgent correspondence received after the clerk's report and requiring discussion

8 18/49 RESOLUTION TO INCREASE THE CLERKS CONTRACTED HOURS FROM 15 TO 18 PER WEEK (*copy of revised Contract of Employment attached*)

9 18/50 RESOLUTION TO INCREASE LONG CLAWSON CEMETERY CHARGES AND REVIEW THEM EVERY 4 YEARS

10 18/53 RESOLUTION TO INSTALL HEIGHT BARRIERS AT THE ENTRANCE & EXIT TO THE LEYS CAR PARK AT A COST OF £2386

11 18/54 RESOLUTION TO APPROVE NEW MODEL STANDING ORDERS
(copy Cllrs 8.8.18)

12 ALLOTMENT RENT 2019/2020 & SUMMER KEEP RENT 2019
(*copy of rent since 2006/7 attached*)

Clerk to Clawson Hose & Harby Parish Council – 01949 869477 - clerk@chhparishcouncil.co.uk – or <http://www.chhparishcouncil.co.uk>.

Any member of the public may take photographs, film or audio-record the proceedings of, and report on, all Parish Council meetings