

CLAWSON HOSE & HARBY NEIGHBOURHOOD PLAN CONSULTATION STATEMENT

Introduction

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2) of Part 5 of the Regulations sets out what a Consultation Statement should contain. According to the Regulations, a Consultation Statement:

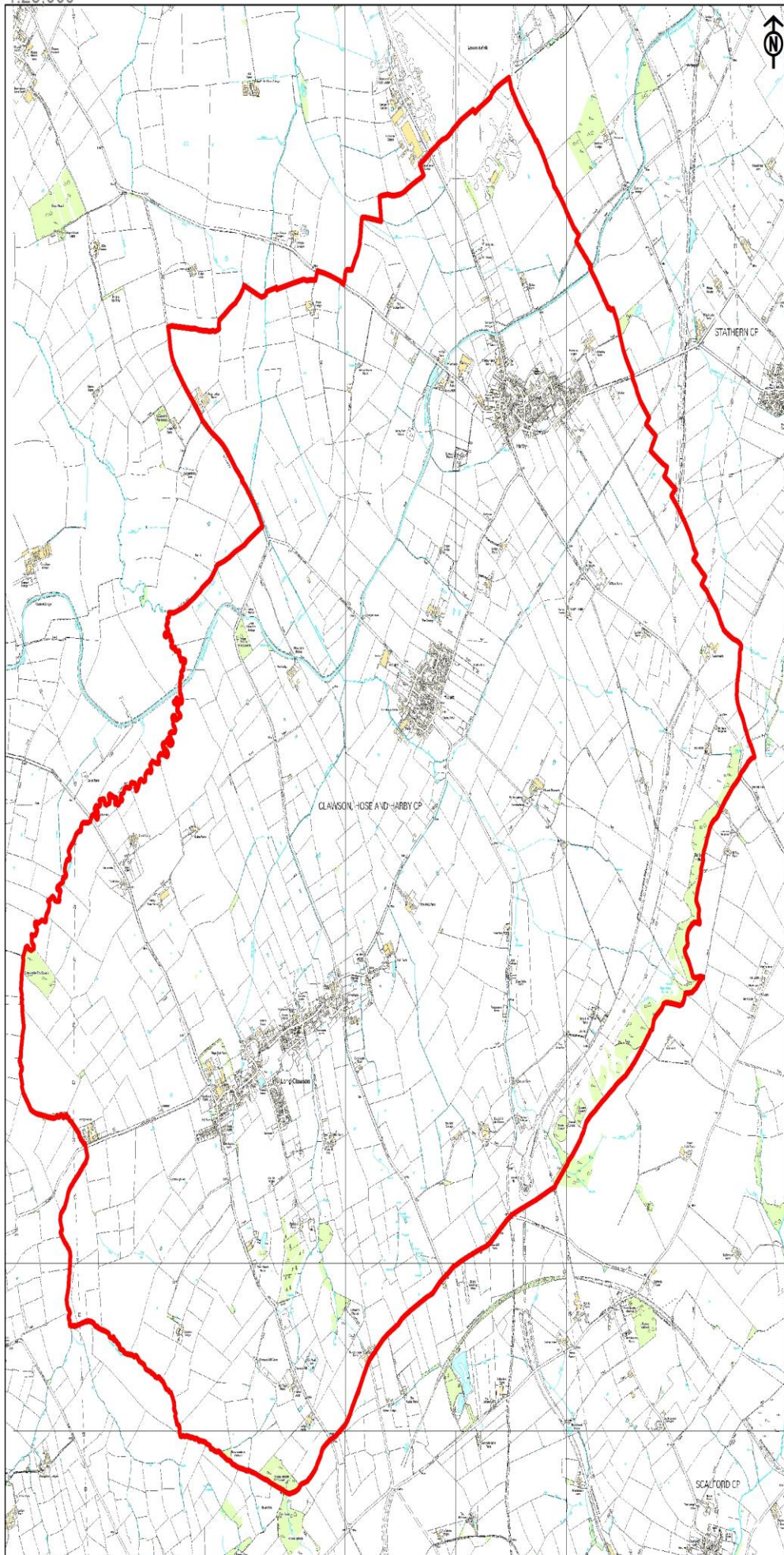
- Contains details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan;
- Explains how they were consulted;
- Summarises the main issues and concerns raised by the persons consulted;
- Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

This document provides a record of the engagement that took place at the various stages of the plan's evolution. The main methods used to publicise the consultation and engagement process are documented, along with the main findings from the engagement.

Figure 1 – The Clawson Hose & Harby Neighbourhood Plan Area designated on 18th January 2016

CLAWSON, HOSE and HARBY PARISH COUNCIL

1:25,000



Regulations and government guidance:

Stage 1: Deciding to make a Neighbourhood Plan

Clawson Hose & Harby Parish Council formally took the decision to undertake a Neighbourhood Plan at its meeting on 19th October 2015 Minute 15/104di

The Parish Council had previously been contacted by a group of villagers in Long Clawson who requested that the Parish Council undertake a Neighbourhood Plan for Long Clawson. The Parish Council was advised by Melton Borough Council that the Neighbourhood Plan had to include all three villages.

An article appeared in the November 2015 editions of the Hose Piper and the Harby Journal asking for volunteers from these villages to help produce a NP.

The first meeting of the elected and constituted Clawson Hose & Harby Neighbourhood Plan Advisory Committee took place on 26th April 2016

Stage 2: Defining the neighbourhood

The Parish Council applied to the local planning authority on 11th November 2015 to designate the three villages of Long Clawson, Hose and Harby as the neighbourhood. The correspondence is attached as *Appendix 1*.

Melton Borough Council checked that the application was appropriate, and undertook the appropriate notification process. A formal engagement period between 12th November and 24th December 2015 provided members of the public and other key stakeholders an opportunity to submit comment on the proposed Neighbourhood Plan Area shown in Figure 1 above. The designation was made on 18th January 2016

Stage 3: Preparing the plan

Clawson Hose & Harby Neighbourhood Plan Advisory Committee (NPAC) is the advisory committee to Clawson Hose & Harby Parish Council comprising a parish councillor and 2 volunteers from each village

The Committee has an elected Chairperson and an approved constitution.

The NPAC has worked to produce a draft plan, ensuring that it is:

- Generally, in line with local and national planning policy framework;
- In line with other legal frameworks;
- Mindful of the need to contribute to sustainable development;
- Prepared on the basis of sound governance arrangements.

The CHH NP seeks to establish specific and local planning policies for the development and use of land in the Parish. The neighbourhood plan establishes a vision for the future taking into account the data gathered through community engagement and consultation alongside demographic and socio-economic data.

At the meeting of the Parish Council on 21st March 2016 it was agreed unanimously (Minute 15/182ii) to appoint *YourLocale* as consultant to help create the plan.

CHH NPAC met on: 26th April 2016, 1st June 2016, 6th July 2016, 10th August 2016, 26th September 2016, 26th October 2016, 5th December 2016, 18th January 2017, 15th February 2017, 1st March 2017, 11th May 2017 & 13th July 2017

Minutes of all the NPAC meetings can be found on the Parish Council website www.chhparishcouncil.co.uk

After the NPAC meeting on the 1st June 2016, three theme groups were launched. Local people were engaged in order to identify and prioritise ideas and start to work up their plans. Thirty four people were involved in the theme groups, undertaking valuable research and assessment, meeting between June 2016 and January 2017.

- Housing Theme Group: met 8 times
- Environment Theme Group: met 6 times
- Transport, Economic & Community Facilities Theme Group: met 5 times

Communications

Below are the main ways that information about the Neighbourhood Plan has been communicated between local people and stakeholders.

- 1 **Village magazines:** Monthly in Long Clawson & Harby, bi-monthly in Hose and distributed to every house in the village. Information about NP events & progress
- 2 **Village noticeboards:** Displaying invitations to Open Events and Meetings & agendas of NPAC meetings
- 3 **Leaflets/ flyers** distributed to each household in the three villages inviting residents to get involved, join a Theme Groups, invitation to Open Consultation Events
- 4 **Parish Council website:** NPAC agendas, minutes, monthly updates and information from Open Events and questionnaires
- 5 **Stakeholder letters/email:**
A letter was sent to all stakeholders inviting them to a Stakeholder event on the 16th August
- 6 **Email updates:** a Neighbourhood Planning email address list has been built up in order to promote consultation opportunities and advise of meeting dates
- 7 **Communication with Melton Borough Council:** a good working relationship was established with the Borough Council including regular dialogue and meetings

Consultations

Several consultations have taken place, each building on the evidence of the last.

- An initial Open Village staffed event took place on 25th June 2016 for 2 hours consecutively in Long Clawson, Hose and Harby which involved information displays, copies of other Neighbourhood Plans, activity area for young people, requests for comments on each topic and maps of the Parish for interactive comments
- A Parish Neighbourhood Plan Consultation staffed event focusing on the draft policies took place on 26th November 2016 for 2 hours consecutively in each village

Consultation methodology

The consultations aimed:

- To inform as many people as possible of the existence of the neighbourhood planning process
- To seek the views of people from the community on the proposals being developed by NPAC

Detailed consultation and activities:

The NPAC mandate was to drive the process, consult with the local community, gather evidence to support emerging policies and deliver the Plan for approval by the Parish Council.

The draft policies for the Neighbourhood Plan were developed from evidence from the Open Events and Consultations and discussions by the Theme Groups, led by NPAC and the consultants

1 Contacting Stakeholders

The following stakeholders were invited to a Community Engagement drop-in event on the 16th August 2016 under Regulation 14 and 16. Stakeholders were invited to offer their thoughts about the NP from their perspective as well as being invited to the Open Events

Statutory and other stakeholders

Age UK

Anglian Water Ltd

British Gas Properties

British Telecommunications Plc

Clawson Christians Together

CPRE Leicestershire

The Coal Authority

East Leicestershire and Rutland CCG

English Heritage

Environment Agency

Federation of Gypsy Liaison Groups

Harby Church of England Primary School & Chair of Governors

Harby Youth Club

Highways Agency
Historic England
Homes & Communities Agency
Hose Church of England Primary School & Chair of Governors
Hose Baptist Church
Hose Village Hall
Interfaith Forum for Leicestershire
Leicestershire Centre for Integrated Living
Leicestershire County Council
- Communities & Places Officer
- Planning Policy Officer
- Leicestershire Sustainable Places
Leicestershire Ethnic Minority Partnership, Leicestershire
Leicestershire Fire & Rescue
Leicestershire Police
Long Clawson Church of England Primary School & Chair of Governors
Melton Borough Council
Melton Borough Access Group
Melton Mowbray Chamber of Commerce
National Grid AMEC Environment & Infrastructure UK Ltd
Natural England
Network Rail Infrastructure Ltd
Parochial Church Councils for St Remigius Long Clawson, St Mary's Harby & St Michael & All Angels Hose
Severn Trent Water Ltd
Voluntary Action Leicestershire & Rutland

Adjoining Parishes:

Stathern Parish Council
Eaton Parish Council
Scalford Parish Council
Ab Kettleby Parish Council
Broughton and Old Dalby Parish Council

Councillors/MP:

Borough Councillor Byron Rhodes
Borough Councillor Pam Baguley
Sir Alan Duncan MP

Local Businesses:

Elms Farm B&B
Lee Nevett Electrician
RES Tractors
Will Linday Builder

Developers with an interest in the area

Andrew Grainger
Davidson's Developments Ltd
First Provincial Properties Ltd
Marrons Planning
Pegasus Planning

Eight local landowners

Summary of findings from the event

The consultation analysis of this event can be found in *Appendix D*

2 First Neighbourhood Plan Open Village meeting

An open consultation event took place for 2 hours in each of the villages on Saturday 25th June 2016 to:

- help engage the community in the development of the Neighbourhood Plan;
- seek comments on the emerging topics;
- generate further interest within the community to attend the Theme Groups.

Attendance: Long Clawson 42 , Hose 25, Harby 41. In total 108 people attended this event

Summary of findings from the event

The consultation analysis of this event can be found in *Appendix E*

3 Second Neighbourhood Plan Open Consultation Event

A second open consultation event was held for 2 hours at each of the three villages on Saturday 26th November 2016. This event was focused on the emerging draft Plan policies

Attendance: Long Clawson 78, Hose 69, Harby 69. In total 216 people attended this event

Summary of Findings from Second Community Consultation

The analysis of the results of this event can be found at *Appendix F*

4 Regulation 14 Consultation

This consultation took place between Monday 27th March and Monday 8th May 2017. ‘Drop-in’ events were held for 5 hours in each village on Friday 21st April (Hose Village Hall), Sunday 23rd April (Long Clawson Village Hall) and Saturday 29th April (Harby Village Hall)

Comments and Responses from Regulation 14 Consultation

These are detailed in *Appendix G* Responses from Residents and *Appendix H* Responses from Stakeholders

The proposed amendments to the NP arising from comments were drafted by the NPAC and approved by the Parish Council at its meetings on Monday 19th June 2017 and Monday 17th July 2017

Conclusion

Comments from Melton Borough Council Head of Regulatory Services, in relation to housing numbers in the draft Neighbourhood Plan, have helped to shape the pre-submission version.

The draft Neighbourhood Plan is now ready to be submitted for Regulation 16 consultation to Melton Borough Council, which will publicise it for a further six weeks and then forward it, with accompanying documents and all representations made during the publicity period, to an Independent Examiner who will review it and check that it meets the ‘Basic Conditions’.

If the Plan successfully passes this stage, with any modifications, it will be put forward for referendum.

The referendum question will be a straight “yes” or “no” on the entire Plan, as set out by Neighbourhood Planning Regulations. People will not be able to vote for or against individual policies. If 50% or more of those voting vote for the Plan, it will be brought into force (‘Made’) and become part of Council-wide planning policy.

This Consultation Statement and the supporting Appendices are provided to comply with Section 15(2) of part 5 of the 2012 Neighbourhood Planning Regulations.

Elizabeth Crowther
Clerk to Clawson Hose & Harby Parish Council

14th July 2017