

CLAWSON, HOSE & HARBY PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 16th DECEMBER 2019 IN
THE HOSE BAPTIST CHURCH HALL

At 7pm the Chairman welcomed 6 visitors to the meeting, Borough Cllr Mel Steadman and County Cllr Byron Rhodes. The Chairman suspended the meeting and invited comments from the visitors.

Tom Collins, a representative from Nineteen47 Chartered Town Planners, presented ideas for the former Millway Foods site, Colston Lane, Harby.

Cllrs were invited to forward any further comments or questions to Nineteen47 before Friday 27th December.

At 7:30pm County Cllr Byron Rhodes gave an update on the following:

- Bus Timetables – further adjustments have been made, which will come into force in January 2020
- The Unitary Authority – delayed due to the General Election
- Highways Maintenance – funding over the next year. The flooding in Long Clawson and on Hose Lane was discussed and has been noted by LCC.
- Budget for 2020 and the Medium-Term Financial Strategy for the next 4 years – Consultation to run into January. Budget to be set in February.

At 7:40pm Reddy Nallamilli (Planning Officer from Melton Borough Council) introduced himself and talked about working with architects on developing planning applications. He invited comments from the PC on the plans of the former Millway Foods site and reiterated that development on this site needs to fit in with the rural location. It was noted that Reddy and / or Jim Worley (Assistant Planning Director) would be happy to speak to Cllrs if required.

The Chairman thanked everyone for their comments and re-started the meeting at 7:52pm.

(Borough Cllr Steadman, County Cllr Rhodes, Reddy Nallamilli and the representatives for Nineteen47 left the meeting)

19/105 COUNCILLORS PRESENT & APOLOGIES FOR ABSENCE

Cllrs Adams, Dames, Dunn, Heald, Hiley & Thompson.
Apologies received from Cllr Cheetham.

19/106 NOTIFICATION OF DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS FROM COUNCILLORS ON MATTERS ON WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

- Cllr Thompson declared a personal interest in Minute 19/114 as an allotment tenant requesting a polytunnel.

19/107 MINUTES OF ORDINARY MEETING held on 18th November had been distributed with the Agenda. It was agreed unanimously to amend Minute 19/97b vi to:

- vi 19/81b xiii LCC 8.11.19: Response re HGVs & weight restrictions through villages – ~~It was agreed that Cllr Adams should write to LCC & the Clerk send a copy of the email to Cllr Heald.~~ LCC has advised that they are unable to take any action on the drivers of HGV vehicles who are not using the roads correctly. It was suggested that volunteers could inform the clerk of companies noticed infringing the weight limit for reporting to the police. This item is to be included on the December agenda.'

19/108 PLANNING MATTERS

19/108a Planning Decisions

Permission granted:

- i 'The Homelands' 4 Dickman's Lane, Harby 19/00878/FUL
Four bedroomed dwelling to include soft landscaping, car parking, cycle store & refuse store
- ii 'Brambles' 35 Bolton Lane, Hose 19/00890/FUL
New cattery to include change of use to small business/residential use

It was noted that the PC were disappointed with the decision to grant planning permission to 'The Homelands' as a letter of objection had been sent to MBC and a previous planning application on the same street had been refused based on insufficient parking space (as is the case with this development). It was agreed that the clerk would write to MBC expressing the PC's feelings on this matter.

Permission refused Nil received

19/108b

Appeals lodged / Inspector's decisions/Withdrawn applications - noted

- i The Planning Inspectorate 27.9.19: Old Manor Farm, Sandpit Lane, Long Clawson
19/00375/GDOAGR new building for storage of fodder and farming equipment
Appeal allowed

19/108c

Planning Applications

- i 'Corner House' 1 Stathern Lane, Harby. *19/01172/FULHH*
Proposed first floor extension AMENDED PLANS 3.12.19
The Parish Council had no objections to this application.

19/108d

Planning Correspondence

- i Hose resident 26.11.19: Neighbourhood Plan – Hose (copy Cllrs, Mrs C Brown & Mr P Goodman 27.11.19)
The Neighbourhood Plan and the Local Plan do not show the same agreed land allocation for Hose. The Chairman invited Mrs C Brown to talk about this matter. Mrs Brown explained that the Local Plan supersedes the Neighbourhood Plan. The PC is unable to edit any aspect of the current Neighbourhood Plan – a review of the entire Neighbourhood Plan would need to take place, which would involve a full consultation with all 3 villages. It was agreed unanimously to leave the Neighbourhood Plan as it stands. It was suggested that an annual review meeting with MBC be arranged. Mrs Brown agreed that she would be happy to support the PC with this.
Cllrs requested extra copies of the Local Plan – Clerk to request from MBC.

(Mrs Brown left the meeting at 8:20pm)

- ii MBC 5.12.19: Notification of Planning Committee meeting 19.12.19 re:
Buildings adjacent to The Hall, Hose Lane, Long Clawson *19/00709/FUL*
Proposed residential redevelopment of former farm complex comprising the conversion of existing equestrian buildings to form 3 dwellings and the replacement of all non-traditional former agricultural buildings with 3 'self/custom build' homes (in lieu of the 5 new dwellings approved under LPA reference 18/00872/GDOCOU) (copy Cllrs 5.12.19) – noted

19/109 MATTERS TO REPORT

19/109a The following items required no further action and are discharged:

- 17/51bi LCC Loan of traffic signs no longer required as PC no longer cutting verge grass
- 19/91 Councillors Present & Apologies for Absence

19/109b Necessary actions have been taken on the following items and discharged:

- 19/79fiii Replacement cable on zip wire installed by Fenland Leisure Products Ltd
- 19/92 Notification of Declaration of Interests
- 19/93 Minutes of Previous Meeting
- 19/94 Planning Matters
- 19/95 Matters to Report
- 19/96 Accounts Paid
- 19/97 Correspondence

19/109c Responses awaited to actions on the following items:

- 19/43di MBC approximate contribution from CIL for current approved planning applications for CHH
- 19/55fiii C Arnold repair to rocking balance beam, The Leys
- 19/67fiii Developer of old Dairy site, Langar Lane for reimbursement of cost of repair of streetlight
- 19/71bix Keith Wadkin to remove old wooden pole Dairy Lane, Hose

19/109d Items awaiting further action which may not yet be discharged

A Tasks Outstanding – Clerk

- 15/167dA Online 'Get Mapping' of PC property recording unique ref numbers/inspection dates
- 16/69f ii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 18/97bi Contact Ombudsman to report no response from Openreach re removal of its wooden pole from Pingle Village Green as it is too near trees.
- 18/121 Contact owners of unstable headstones in the cemetery where known and place a notice in the Melton Times, Clawson Clarion & Hose Piper, PC notice boards & gates asking for owners to contact the clerk. Plan updated with memorial details
- 19/44c List of all tree work recommended by LCC & suggested by PC
- 19/67dA Quotes for repairs to Churchyard wall, Bolton Lane, Hose for both repairs and rebuild.
- 19/67fiii 18/152fii Tiles on site of removed climbing frame, Hose. Handyman to remove, Cllr Dunn to Transport, Mrs H Cheetham to store for future use
- 19/67fi Input data re streetlight pole checking on spreadsheet
- 19/67fi Summerland's - quote for returning part of the new section of allotments back to grazing land and installing a new access gateway from Canal Lane
- 19/67fiii Amend Appendix B scale of fees & charges of Cemetery Rules & Regulations

B Deferred Items/Reminders for Future Tasks

- 18/66 Review LC cemetery charges every 4 years – next due 2022
- 19/22 Street light PC pole/column checking every 5 years – next due 2024
- 19/57biv Review of NALC model Financial Regulations 2019 & CHH PC Financial Regulations
- 19/103 Streetlight Working Party to meet early in 2020

C Items requiring action from Cllrs/third parties:

- 19/67d A Cllr Heald asking for volunteers to move boulders in bark area, The Leys, to clear fall space – It was suggested that the PC await advice following the May / June ROSPA inspection. Clerk to obtain quotes for moving boulders.

19/109e

The following matters were noted:

- i 19/95f i - Response from Community Heartbeat Trust 20.11.19 (copy Cllrs 20.11.19)
- ii LCC Highways: Temporary Traffic Regulation Orders
 - 20.11.19: Pinfold Lane, Harby closure 1 day 15.1.20 (copy Harby Cllrs & Cllr Hiley & PC noticeboards)
 - 26.11.19: Waltham Lane, Harby closure 1 day 20.12.19 (copy Harby Cllrs, Cllr Hiley & PC noticeboards)
- iii 19/100 LCC repair to exit of Leys car park surface due to be done 23.12.19

19/109f Reports from Councillors/Clerk : -

- i Reports from cllrs:
 - 19/97b vi - Cllr Heald on volunteers for HGV weight infringements – It was noted that a group of volunteers are prepared to carry out checks and report HGV weight infringements. It was agreed to delay this until January.
 - 19/97c iii - Cllr Adams on the Revised Disciplinary & Grievance Procedure (NALC) - ongoing
- ii 19/50 Reports from PC village hall committee representatives:
 - Cllr Heald on the Harby Village Hall Committee Meeting – 5.12.19 - noted
- iii Report from clerk:
 - Banking forms were signed by all Cllrs and have been submitted to the bank by the clerk.
 - Incident Register: The following was noted:
 - Large branch broken off from tree at Dovecote Corner Village Green reported to tree warden and removed.
 - Moped stolen from Harby The Leys Car Park on 5.12.19 between 7:30-10:30pm. Police informed
 - LC Cemetery & closed Churchyards: It was noted that the clerk had sent a response to Water Plus regarding the relocation of the stopcock and water meter at LC Cemetery. A map showing the current location and the suggested location were attached.
 - Playgrounds: The following were noted:
 - Quarterly Inspection Report 20.11.19 (copy Cllrs 25.11.19)
 - Quarterly Inspections for 2020 – currently Playground Supplies £900 pa
 - Allotments: Waiting List – LC x 3, Harby x 2. Vacant Hose x 3
 - 19/95fiii Draft Amendments to Allotment Tenancy Agreement (see Minute 19/114)
 - Street Lighting: 19/97b v – Request for streetlight at Whittaker's Farm, Stathern Lane. It was agreed unanimously that the PC should not support this request at this time.
 - Village Greens: 18/118fii No response from notice in Clawson Clarion re bus shelter on Pingle VG – It was agreed that the PC should not pursue the matter further at this time.

19/110 ACCOUNTS FOR PAYMENT approved and cheques signed by 3 Cllrs. Noted that:

	• Payments, invoices and bank reconciliation had been checked & initialled by Cllr Adams before the meeting;		
	• Invoices and the budget review up to the end of November was available for inspection at this meeting.		
i	TSB Bank plc	(DD) £6.15	Bank charges
ii	NEST	(DD) £196.75	Pension contribution
iii	HMRC	(Bacs) £168.59	Tax & NI
iv	Mr B Mills	(Bacs) £377.48	Wages & expenses
v	Mrs E Crowther	(Bacs) £919.35	Wages & expenses
vi	Mrs C Buckle	(Bacs) £631.55	Wages & expenses
vii	Summerland's	(Bacs) £1236.29	Grounds maintenance
viii	Harby Valley Christian Fellowship	(2336) £50.00	Room hire mtg 18.11.19
ix	E.ON UK plc	(2337) £709.79	Electricity supply - March
x	Play-Ground Supplies Limited	(2338) £270.00	Quarterly inspections
xi	Cartridge Save Limited	(2339) £41.42	Ink cartridges
xii	E.ON Energy Solutions Ltd	(2340) £72.00	Removal of light from pole
xiii	Ferland Leisure Products Ltd	(2341) £696.96	Playground repairs – Leys
xiv	E.ON UK plc	(2342) £686.00	Electricity supply – Nov
xv	E.ON Energy Solutions Ltd	(2343) £497.41	Quarterly maintenance

(The following invoices were not on the agenda but checked and signed at this meeting)

xvi	Glasdon UK Ltd	(2344) £331.69	2 x litter bins
xvii	LRALC Limited	(2345) £40.00	Chairman's training
xviii	Keith Wadkin & Son	(2346) £125.00	Removal of telegraph pole

19/111 CORRESPONDENCE

19/111a Correspondence Tabled for Information was noted

- i MBC 5.12.19: Waste & recycling Christmas Collections 2019 (copy Cllrs & noticeboards)
- ii Clawson Clarion – Dec 19 – Jan 20

19/111b Correspondence for Discussion (detailed below & available to Cllrs)

- i Elancity Ltd 20.11.19: Evolis radar speed sign (copy Cllrs 25.11.19) After discussion, it was agreed that speed signs would be very expensive. Clerk to respond to Elancity Ltd and write to MBC (copy County Cllr Rhodes) stating that speeding is still perceived to be an issue in various locations. It was agreed to invite the Community Road Safety Officer to a PC meeting.

(A visitor arrived at 8:45pm)

- ii Harby resident 19.11.19: Various Harby issues (copy Harby Cllrs 19.11.19) It was agreed that the clerk contact LCC to find out who is responsible for the hedge at the top of Colston Lane, which is encroaching into the footpath.
- iii Power for People 29.11.19: Request to support the Local Electricity Bill (copy Cllrs 2.12.19) – noted
- iv Passenger Transport Policy & Strategy: Review of Melton Services. The following were noted:
 - LCC 29.11.19: Change Notices (copy Cllrs 29.11.19);
 - Cllr B Rhodes 8.12.19: Bus Services 23 & 24;
 - Safe & Sustainable Travel Team: 12.12.19 (Copy Cllrs) & 16.12.19 – Service 23 & 24
- v Citizens Advice Leicestershire 3.12.19: Request for grant (copy Cllrs 6.12.19) It was agreed that the PC would not be able to support this request at this time.

19/111c Correspondence received after the clerk's report and requiring discussion

- i LRALC - 11.12.19: LRALC & NALC affiliation fees 2020-21 – noted that the fee will be £115.00
- ii Harby resident: 12.12.19 (copy Harby Cllrs 12.12.19) Leys Car Park – steps and disabled parking bays. (See Minute 19/118)
- iii Long Clawson landowner: 16.12.19 - Flooding issues. Clerk to send copy to Borough Cllr Steadman to respond to landowner.

19/112 19/95fi APPROVAL OF FURTHER EXPENDITURE RE LEGAL ADVICE – NEW HARBY VILLAGE HALL

- Cllr Adams withdrew his proposal for additional expenditure with Wellers Hedleys for additional legal advice.
- A discussion was had about the proposal for use of part of The Leys for the sitting of the proposed new Harby Village Hall. Following this a resolution was proposed by Cllr Dunn and seconded by Cllr Heald that 'no part of The Leys is surplus to requirements and as such cannot be released for non-recreation ground use'. This was agreed unanimously.

It was noted that:

- Natural England and the Government expect councils to preserve open green spaces for future use by members of the public.
- The Leys is a designated Local Green Space and new development is not to be supported on such land except in very special circumstances (see Policy ENV1: Local Green Space - Neighbourhood Plan p47).
- The Leys is currently used as a recreation ground and is managed by the Parish Council as such. It is still required as a recreation ground and is used daily by members of the community as well as annually for large events such as The Belvoir Challenge. The Parish Council are therefore required to protect it.

Clerk and Cllr Adams to draft response to Chairman of Harby Village Hall – to be agreed by all Cllrs.

19/113 19/95fiii CLEARING VEGETATION FROM BUS SHELTERS/STREET LIGHT COLUMNS & LC CHURCHYARD

Following consideration of the two quotations received it was agreed unanimously to accept the quotation of £700 plus VAT from Summerland's for the following work:

- Removal of ivy from bus shelter in Long Clawson
- Tree work in Leys wooded area, Harby
- Footpath clearance between Church Lane and The Churchyard in Long Clawson
- Work to the grounds of St Remigius Churchyard, Long Clawson

Clerk to contact Summerland's and provide details of extra work to be quoted for work to streetlight columns.

(Cllr Thompson had declared a personal interest in the following item as an allotment tenant)

19/114 19/95fiii DRAFT AMENDMENTS TO ALLOTMENT TENANCY AGREEMENT

(Copy Cllrs 11.12.19)

The following revisions to the policy were agreed:

- '1) The Council shall let to the Tenant for him/her to hold as tenant from year to year the Allotment of the approximate area of no more than 1210sq yards being part of the Allotments provided by the Council at and numbered in the Council's Allotment Register.'
- '2) The Tenant shall pay a yearly rent as is determined by the Council, giving due notice, on the 29th September each year. For new tenants the whole of the yearly rent or an agreed proportion of it shall be due on the first day after the commencement of the tenancy.'
- '5f) The Tenant shall not erect any building or other permanent structure on the Allotment nor fence the garden without obtaining written consent of the Council. The Tenant may apply to erect one shed or one greenhouse, size no greater than 10 ft x 8 ft at a location to be agreed with the Parish Council.'

Clerk to circulate new Allotment Tenancy Agreement to all Cllrs for approval at the January PC meeting.

19/115 19/97bi DRAFT AMENDED TREE POLICY FOR APPROVAL

A discussion was had about the draft tree policy. Clerk to continue to work on this and report back to Cllrs at next PC meeting.

19/116 19/97biv RESOLUTION TO GRANT £1000 TO HARBY PCC TOWARDS MAINTENANCE OF CHURCHYARD

The resolution was agreed unanimously. Clerk to arrange payment to be signed off at January PC meeting.

19/117 19/98 APPROVED BUDGET OF £90374 & PRECEPT OF £60185 FOR 2020/21 FOR SIGNING

The precept 2020/21 form was signed by the Chairman and 2 other Cllrs. It was countersigned by the clerk to be sent to MBC the following day.

19/118 19/100 LEYS CAR PARK

- It was noted that the handling form had been completed by Cllr Hiley and the clerk and returned to The Barrier People. Installation is due to take place in January – date TBC. It was agreed that a combination padlock should be purchased once the barriers have been installed.
- 19/111b ii – Correspondence received from a Harby resident 19.11.19: Various Harby issues (copy Harby Cllrs 19.11.19) It was noted that some parking spaces in the car park appear to be coned off as early as 2pm on a Friday. Cllr Hiley expressed concern about the use of The Leys car park and whether the PC should allow organisations to restrict access to it. A discussion was had about the closure of the car park for large events. It was agreed that the PC would engage with car park users and organisers of large events prior to the event taking place. Cllr Thompson suggested that the PC set parameters for use of the car park. It was agreed that the clerk contact the organiser of The Belvoir Challenge (the next large event) to arrange a meeting with Cllr Adams, Cllr Oldershaw and the Harby Cllrs.
- 19/111c ii – Correspondence received from a Harby resident: 12.12.19 (copy Harby Cllrs 12.12.19) Leys Carpark – steps and disabled parking bays. Cllr Adams met the Harby resident and reported back on the outcome of this. It was proposed that the PC crosshatch one of the bays near the village hall in order to provide a larger space on the end and more room to open doors. Clerk to obtain 2 quotes for January PC meeting.

(Cllr Dunn left the meeting at 9:30pm)

19/119 19/102 REQUEST TO CHANGE DATE OF DECEMBER 2020 MEETING FROM 21ST DECEMBER TO 14TH DECEMBER – Agreed unanimously

The following was enforced and one visitor left the meeting

EXCLUSION OF THE PRESS AND PUBLIC *In accordance with Public Bodies (Admission to meetings) Act 1960 para 1 (2) and CHH PC Standing Order 3 d the press & public to be temporarily excluded for the duration of the following item*

19/120 THE RIGHTS OF A PARISH COUNCILLOR

A discussion was had about the rights of a Parish Councillor and whether a harassment policy could or should be adopted for Parish Councillors. It was agreed that Cllr Adams and Cllr Oldershaw would consider if the Parish Council should take further action and report to a future PC meeting.

The Chairman thanked Cllrs and the remaining visitors for attending and closed the meeting at 10:04pm.

CHAIRMAN

DATE: 20th January 2020

Clerk to Clawson Hose & Harby Parish Council – 01949 861452 - clerk@chhparishcouncil.co.uk – or <http://www.chhparishcouncil.co.uk>.

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It was agreed that the clerk would contact LRALC and/or NALC to obtain guidance on the definition of risk before re-drafting and circulating to all Cllrs for approval. Clerk to obtain 3 x quotes for 'Priority 1' work to be completed as detailed in the inspection reports.