

CLAWSON, HOSE & HARBY PARISH COUNCIL
REPORT BY THE CLERK TO THE PARISH COUNCIL FOR THE ORDINARY MEETING TO BE HELD ON
MONDAY 17th FEBRUARY 2020 IN THE VALLEY CHRISTIAN CENTRE, HARBY

The Ordinary Meeting will start at **6:45pm** but be postponed for 45 minutes should any member of the public, Borough/County Councillor or Police representative wish to discuss any matter with, or give a report to, the Parish Council. Correspondence relating to the items below will be available to Cllrs at the meeting.

Between 6:45pm and 7:15pm, representatives from Ridge Planning will be at this meeting to present information regarding development proposals at Langar Airfield.

1 COUNCILLORS PRESENT & APOLOGIES FOR ABSENCE

2 NOTIFICATION OF DECLARATION OF INTERESTS

3 MINUTES OF ORDINARY MEETING dated 20th January 2020 (*copy attached*)

4 PLANNING MATTERS

4a Planning Decisions - Permission granted

- i Allotment Gardens, Boyers Orchard, Harby *19/00233/REM*
 Approval of reserved matters - Appearance, Landscaping, Layout, Scale of application 15/00942/OUT

Permission refused Nil Received

4b Appeals lodged / Inspector's decisions/Withdrawn applications Nil Received

4c Planning Applications

- i Barn Adjacent to Brook Farm, Hickling Lane, Long Clawson *20/00032/GDOCOU*
 Conversion of barn to dwelling
 (PC observations to be submitted by 18.2.20)
- ii 49 Stathern Lane, Harby *18/00044/FUL*
 Variation of condition 10 in relation to previously approved application
 Erection of three dwellings.

4d Planning Correspondence

- i 29.1.20: MBC Planning Officer re Canal Lane, Hose. *19/00859/OUT*. Invitation to meet developers.
 (Copy Chairman 10.2.20)
- ii 7.2.20: MBC - Millway Foods Site Meeting - Wednesday 19th February @ 10am (Copy Cllrs 10.2.20) Cllrs to confirm attendance.
- iii 12.2.20: MBC – Notification of Forthcoming Planning Committee 27.02.20 at Parkside (Council Offices) commencing at 6:00pm:
 Long Clawson Dairy Entrance, Hickling Lane, Long Clawson *18/013431/FUL*
 Demolition of existing redundant packing building, erection of new cheese maturation buildings, and relocation of dairy offices.
 Formation of new village green space and change of use to existing buildings to west end street frontage.

5 MATTERS TO REPORT

5a Items requiring action from Cllrs/third parties

- i Fallen tree blocking footpath from The Red Causeway to Dickman's Lane, Harby
- ii Removal of ivy from streetlight column on Boyer's Orchard, Harby

5b The following matters to be noted:

- i 26.1.20: Letter from Cllr Hiley (Copy Cllrs 27.1.20)
- ii 29.1.20: Advance Notice of TTRO – Church Lane, Long Clawson – **25.3.20 for 1 day**. (Copy Cllrs 10.2.20) Press Release to be displayed on PC noticeboards 2 weeks prior to works commencing.
- iii 31.1.20: Press Release for TTRO – Pasture Lane, Hose – **24.2.20 for 1 day**. (Copy Cllrs 11.2.20 & PC noticeboards)

5c **Reports from Councillors/Clerk**

- i Reports from Cllrs:
- Cllr Cheetham & Cllr Thompson – Cllr Training
 - Cllr Dames – Surgery times at Long Clawson
 - Cllr Adams
 - Flooding issues (Hose Lane / Harby Lane work to commence 2.3.20 for 3 days)
 - Meeting with organisers of The Belvoir Challenge
 - Finance Working Group - 12.2.20
- ii 19/50 Reports from PC village hall committee representatives:
- iii Report from clerk:
- Training – Clerk 1, Effective Minute Taking, Quarterly Clerk’s Meeting
 - Reported several issues – White lines on Harby Hill, overhanging tree branches / fallen trees, Harby
 - Handyperson has fitted reflective strips to the barriers on The Leys car park and temporarily covered the protruding bolt
- Incident Register:
- Fallen tree blocking footpath between The Red Causeway & Dickman’s Lane – reported to MBC
- LC Cemetery & closed Churchyards:
 - Summerland’s completing work in LC Churchyard (and Hose?)
 - Playgrounds:
 - Fenland Leisure examined the damage at Pingle Dyke. Recommended handyperson / carpenter to repair. Awaiting quotations. Climbing frame at The Leys is not dangerous – no need to repair.
 - Allotments: Waiting List – LC x 3, Harby x 3. Vacant Hose x 3.
 - Street Lighting:
 - 1 x streetlight not working in Harby – Clerk reported
 - Removal of ivy
 - Village Greens: Nothing to report

6 **ACCOUNTS FOR PAYMENT**

Budget review to end of January, bank statements & invoices below will be available for inspection.

Invoices to be checked/initialed by a Cllr before the meeting

i	TSB Bank plc	(DD)	£7.81	Bank charges
ii	NEST	(DD)	£137.16	Pension contribution
iii	HMRC	(Bacs)	£320.89	Tax & NI
iv	Mr B Mills	(Bacs)	£420.80	Wages & expenses
v	Mrs C Buckle	(Bacs)	£1227.30	Wages & expenses
vi	Summerland’s	(Bacs)	£1236.29	Grounds maintenance
vii	Cartridge Save Ltd	(Bacs)	£41.06	Ink Cartridges / toner
viii	The Bookbinders	(Bacs)	£59.00	Minute books
ix	Glasdon UK Ltd	(Bacs)	£27.20	Banding kit – new bin
x	The Barrier People	(Bacs)	£2704.00	Barriers – Leys car park
xi	BT	(Bacs)	£79.58	PC landline & broadband
xii	Valley Christian Fellowship	(2353)	£37.50	Room hire – PC meeting
xiii	LRALC	(Bacs)	£250.00	Internal audit
xiv	E.ON Energy Solutions	(Bacs)	£28.16	Streetlight maintenance
xv	2commune Ltd	(Bacs)	£888.00	PC website annual fee
xvi	Information Commissioner	(2354)	40.00	GDPR

7 **CORRESPONDENCE**

7a **Correspondence Tabled for Information (detailed below & available to Cllrs)**

- i 22.1.20: Mayor’s Race Night, Thursday 19th March 2020 (Copy Cllrs 10.2.20)
- ii 23.1.20: MBC – Press Release: Cabinet approves consultation on draft Off Street Parking Order (Copy Cllrs 10.2.20)
- iii 23.1.20: MBC – Decision Sheet for Cabinet 22.1.20 (Copy Cllrs 10.2.20)
- iv 23.1.20: MBC - Melton Borough Council receives Disability Confident Leader status (Copy Cllrs 10.2.20)
- v 28.1.20: MBC – Introduction of new Public Space Protection Orders (PSPO) to tackle irresponsible dog ownership (Copy Cllrs 10.2.20)
- vi 28.1.20: Keep Britain Tidy (Great British Spring Clean) online survey (Copy Cllrs 10.2.20)
- vii 29.1.20: NALC Newsletter (Copy Cllrs 10.2.20)
- viii 29.1.20: LCC Highways – Flowering Basket Attachments to Street Lighting Columns (Copy Cllrs 10.2.20)
- ix 29.1.20: Primary Care Supplies – Defibrillator Sale (Copy Cllrs 10.2.20)

- x 6.2.20: NALC – Spring Conference 2020 (Copy Cllrs 11.2.20)
- xi 7.2.20: NALC – Chief Executive’s Bulletin (Copy Cllrs 11.2.20)
- xii 8.2.20: Harby PCC – Acknowledgement of and thanks for grant towards upkeep of churchyard (Copy Cllrs 11.2.20)
- xiii 10.2.20: Came & Company – Newsletter (Copy Cllrs 11.2.20)
- xiv 11.2.20: The Rural Bulletin (Copy Cllrs 11.2.20)
- xv 12.2.20: NALC Newsletter (Copy Cllrs 12.2.20)

7b Correspondence for Discussion (detailed below & available to Cllrs)

- i 25.1.20 & 26.1.20: Harby residents re tree near streetlight 45. Lamp obstructed by overhanging branches. (Copy Cllr A Dames) Reported to LCC and advised resident to report online as well.
- ii 25.1.20: Hose School PFA Representative re VE Day Village Event (Copy Cllrs 10.2.20)
- iii 28.1.20: Harby resident re VE Day Village Event (Copy Cllrs 10.2.20)
- iv 3.2.20: MBC - Devolution letter to Secretary of State (Copy Cllrs 11.2.20)
- v 12.2.20: Hose Village Hall re earmarked funds (Copy Budget & Expenditure Working Party – Cllrs Adams, Heald & Oldershaw 12.2.20)

7c Urgent correspondence received after the clerk’s report and requiring discussion

i

8 LEYS CAR PARK

- Height barriers installed
- Combination locks obtained
- Reflective tape on barriers
- The Barrier People have agreed to rectify protruding bolt without charge

9 RESOLUTION TO APPROVE DRAFT LICENCE TO OCCUPY RELATING TO AREA OF CAR PARK AT THE LEYS CAR PARK, HARBY

10 RESOLUTION TO APPROVE QUOTE FOR ERECTING WOODEN POSTS AT THE ENTRANCE AND EXIT OF THE LEYS CAR PARK, HARBY

11 PARISH COUNCILLOR VACANCY – HOSE WARD

12 VE DAY EVENTS AND CELEBRATIONS

13 19/129 & 19/114 RESOLUTION TO APPROVE AMENDED ALLOTMENT TENANCY AGREEMENT

Clerk to Clawson Hose & Harby Parish Council – 01949 861452 - clerk@chhparishcouncil.co.uk – or <http://www.chhparishcouncil.co.uk>. *Any member of the public may take photographs, film or audio-record the proceedings of, and report on, all Parish Council meetings*

MATTERS ONGOING - NOT FOR DISCUSSION UNLESS REQUESTED

The following items required no further action and are discharged:

19/121 Councillors Present & Apologies for Absence

Necessary actions have been taken on the following items and discharged (Cllrs confirm where necessary)

19/122 Notification of Declaration of Interests

19/123 Minutes of Previous Meeting

19/124a Planning Decisions

19/124b Appeals lodged / Inspector's decisions / Withdrawn applications

19/124c Planning Applications i, ii & iv

19/124d Planning Correspondence – Ridge Town & Country Planning. Planners attending February PC meeting.

19/125 Matters to Report

19/126 Accounts Paid

19/127 Correspondence

19/128 Resignation of Cllr Brian Hiley

19/129 Payments by BACS

Responses awaited to actions on the following items:

19/43di MBC approximate contribution from CIL for current approved planning applications for CHH

19/55fiii C Arnold repair to rocking balance beam, The Leys

19/67d A – Cllr Heald asking volunteers to move boulders in bark area, The Leys, to clear fall space – It was suggested that the PC await advice following the May / June ROSPA inspection. Clerk to obtain quotes.

19/67fiii Developer of old Dairy site, Langar Lane for reimbursement of cost of repair of streetlight

19/113 19/95f iii Quote from Summerland's for work to streetlight columns – this work has been started. Cllr Dames to speak to Harby residents re ivy removal

19/124c Planning Applications iii Millway Foods Ltd, Colston Lane, Harby. LE14 4BE *19/01384/REM* PC awaiting a date to meet the developers and planning team.

Items awaiting further action which may not yet be discharged

Tasks Outstanding – Clerk

15/167dA Online 'Get Mapping' of PC property recording unique ref numbers/inspection dates

16/69f ii Finish drafting combined maintenance schedule for Harby Nature Reserve

18/121 Contact owners of unstable headstones in the cemetery where known and place a notice in the Melton Times, Clawson Clarion & Hose Piper, PC notice boards & gates asking for owners to contact the clerk. Plan updated with memorial details

19/44c List of all tree work recommended by LCC & suggested by PC - It was **agreed** that the clerk would contact LRALC and/or NALC to obtain guidance on the definition of risk before re-drafting and circulating to all Cllrs for approval. Clerk to obtain 3 x quotes for 'Priority 1' work to be completed as detailed in the inspection reports.

19/115 & 19/97bi Amended Tree Policy – see previous bullet point

19/67dA Quotes for repairs to Churchyard wall, Bolton Lane, Hose for both repairs and rebuild. Clerk to obtain 2 more quotes for work.

19/67fiii 18/152fii Tiles on site of removed climbing frame, Hose. Handyman to remove, Cllr Dunn to Transport, Mrs H Cheetham to store for future use. Clerk to follow up with handyman

19/67fi Input data re streetlight pole checking on spreadsheet

19/67fiii Amend Appendix B scale of fees & charges of Cemetery Rules & Regulations

Deferred Items/Reminders for Future Tasks

18/66 Review LC cemetery charges every 4 years – next due 2022

19/22 Street light PC pole/column checking every 5 years – next due 2024

19/57biv Review of NALC model Financial Regulations 2019 & CHH PC Financial Regulations

19/102 The Rights of a Parish Councillor

19/103 Streetlight Working Party to meet early in 2020