

CLAWSON, HOSE & HARBY PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 20th JANUARY 2020 IN
LONG CLAWSON VILLAGE HALL LOUNGE

At 7:07pm the Chairman welcomed Borough Cllrs Mel Steadman and Chris Evans to the meeting. The Chairman suspended the meeting and invited comments from the visitors.

Borough Cllr Steadman spoke about the Millway Foods Ltd planning application 19/01384/REM (Minute 19/124c iii) and suggested that the Chairman and Harby Cllrs meet the planning officers for this development as soon as possible. It was noted that Borough Cllr Steadman would organise this and contact the clerk to inform the PC of the date.

The Chairman reopened the meeting at 7:11pm.

19/121 COUNCILLORS PRESENT & APOLOGIES FOR ABSENCE

Cllrs Adams, Cheetham, Dames, Dunn, Heald, Oldershaw & Thompson.
Borough Cllrs Evans & Steadman. No apologies.

19/122 NOTIFICATION OF DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS FROM COUNCILLORS ON MATTERS ON WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

- Cllr Dames declared a personal interest in Minute 19/125f i as a customer of Mr Scarborough.
- Cllr Cheetham declared a personal interest in Minute 19/124c i as a friend of the applicant.

19/123 MINUTES OF ORDINARY MEETING held on 16th December had been distributed with the Agenda. It was agreed unanimously that the Minutes be approved and they were signed by the Chairman. These included an amendment to the Minute 19/97b vi from the November meeting to:

- 'vi 19/81b xiii LCC 8.11.19: Response re HGVs & weight restrictions through villages —LCC has advised that they are unable to take any action on the drivers of HGV vehicles who are not using the roads correctly. It was suggested that volunteers could inform the clerk of companies noticed infringing the weight limit for reporting to the police. This item is to be included on the December agenda.'

Subject to this amendment, the Minutes were approved.

19/124 PLANNING MATTERS

19/124a Planning Decisions

Permission granted: Noted

- i 11 East End, Long Clawson *19/00861/FUL*
Demolition of existing outbuildings to rear of site to construct 3 x dwellings and conversion / extensions of existing butcher's shop and dwelling to form 2 x semi-detached dwellings
- ii 'Corner House' 1 Stathern Lane, Harby *19/01172/FULHH*
Proposed first floor extension AMENDED PLANS 3.12.19

Permission refused: Noted

- i Field OS 3775, Langar Lane, Harby *19/01248/GDOCOU*
Change of use of agricultural building to a dwelling
- ii 'Annie's Dene' 40 Stathern Lane, Harby *19/00966/FUL*
Proposed dwelling

19/124b

Appeals lodged / Inspector's decisions/Withdrawn applications – Nil received

19/124c

Planning Applications

- i Land off 9 Melton Road, Long Clawson *19/01365/FUL*
Erection of one new build, 1.5 storey, 3 bedroom dwelling and associated works to widen access

driveway.

The Parish Council objected to this application as it does not comply with the Neighbourhood Plan Policy H3. The Parish Council are also concerned about the width of the highway serving the properties along this private road since the current public right of way (footpath) runs at an elevated level alongside the existing track. It is noted that the ground level under the public right of way (footpath) is to be reduced. However, this will require the construction of a retaining wall to support the property on Melton Road. The Parish Council are also concerned about the safety of road users and pedestrians – both on the public right of way and on Melton Road.

- ii Glebe Farm, Langar Lane, Harby. LE14 4BL 19/01367/FUL
Proposed sports equipment store to existing sports hall
The Parish Council had no objections to this application.
- iii Millway Foods Ltd, Colston Lane, Harby. LE14 4BE 19/01384/REM
Erection of 53 dwellings (reserved matters to outline planning permission (15/00673/OUT)
It was noted that Borough Cllr Steadman would arrange a meeting with the planners for this development and that PC observations would be submitted at or immediately after this meeting.

(The following application was not on the agenda but considered at this meeting to comply with MBC deadline)

- iv 22 Home Pastures, Hose. LE14 4JB 19/01328/FULHH
Demolish existing conservatory and replace with two and single storey rear extension.
The Parish Council had no objections to this application.

19/124d

Planning Correspondence

- i Ridge Town & Country Planning 9.1.20: Development proposals Langar Airfield (copy Cllrs 11.1.20)
It was **noted** that the clerk has requested more information from the planners about this development, but the plans are not yet finalised. The planners have asked to attend the next PC meeting. Clerk to arrange this.

19/125 MATTERS TO REPORT

19/125a The following items required no further action and are discharged:

19/105 Councillors Present & Apologies for Absence

19/125b Necessary actions have been taken on the following items and discharged:

18/97bi Contact Ombudsman to report no response from Openreach re removal of its wooden pole from Pingle Village Green as it is too near trees. This is not perceived as an issue by Openreach. It was **agreed** unanimously that the PC discharge this item.

18/118fii No response from notice in Clawson Clarion re bus shelter on Pingle VG

19/67fi Summerland's - quote for returning part of the new section of allotments back to grazing land and installing a new access gateway from Canal Lane. It was **agreed** that the extra gateway was not necessary and that Summerland's can access the allotment through the Community Orchard to mow the grass.

19/71bix Keith Wadkin to remove old wooden pole Dairy Lane, Hose. Work completed.

19/106 Notification of Declaration of Interests

19/107 Minutes of Previous Meeting

19/108 Planning Matters

19/109 Matters to Report

19/110 Accounts Paid

19/111 Correspondence

19/117 & 19/98 Approved Budget & Precept – signed

19/119 & 19/112 December 2020 PC Meeting – Date Change from 21.12.20 to 14.12.20

19/125c Responses awaited to actions on the following items:

19/43di MBC approximate contribution from CIL for current approved planning applications for CHH

19/55fiii C Arnold repair to rocking balance beam, The Leys

19/67d A Cllr Heald asking for volunteers to move boulders in bark area, The Leys, to clear fall space – It was suggested that the PC await advice following the May / June ROSPA inspection. Clerk to obtain quotes for moving boulders.

19/67fiii Developer of old Dairy site, Langar Lane for reimbursement of cost of repair of streetlight

19/113 19/95f iii Quote from Summerland's for work to streetlight columns – Ivy removal from streetlights around the parish and bus shelter in Long Clawson. This work has now been started.

19/125d Items awaiting further action which may not yet be discharged

A Tasks Outstanding – Clerk

- 15/167dA Online 'Get Mapping' of PC property recording unique ref numbers/inspection dates
- 16/69f ii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 18/121 Contact owners of unstable headstones in the cemetery where known and place a notice in the Melton Times, Clawson Clarion & Hose Piper, PC notice boards & gates asking for owners to contact the clerk. Plan updated with memorial details
- 19/44c List of all tree work recommended by LCC & suggested by PC - It was **agreed** that the clerk would contact LRALC and/or NALC to obtain guidance on the definition of risk before re-drafting and circulating to all Cllrs for approval. Clerk to obtain 3 x quotes for 'Priority 1' work to be completed as detailed in the inspection reports.
- 19/115 & 19/97bi Amended Tree Policy – See previous bullet point
- 19/67dA Quotes for repairs to Churchyard wall, Bolton Lane, Hose for both repairs and rebuild. Clerk to obtain 2 more quotes for work.
- 19/67fiii 18/152fii Tiles on site of removed climbing frame, Hose. Handyman to remove, Cllr Dunn to Transport, Mrs H Cheetham to store for future use. Clerk to follow up with handyman.
- 19/67fi Input data re streetlight pole checking on spreadsheet - ongoing
- 19/67fiii Amend Appendix B scale of fees & charges of Cemetery Rules & Regulations

B Deferred Items/Reminders for Future Tasks

- 18/66 Review LC cemetery charges every 4 years – next due 2022
- 19/22 Street light PC pole/column checking every 5 years – next due 2024
- 19/57biv Review of NALC model Financial Regulations 2019 & CHH PC Financial Regulations
- 19/103 Streetlight Working Party to meet early in 2020

C Items requiring action from Cllrs/third parties:

- i **19/112** – Letter to Harby VH Chairman to be approved. It was noted that The Leys is the only designated Local Green Space in Harby and, as such, the PC is required to protect it. It was agreed unanimously that the PC could not support Harby Village Hall Committee's request to use part of The Leys for village hall purposes. However, if alternative contiguous land becomes available and is suitable to be considered for the replacement of lost recreation ground, the Parish Council may be able to work with the committee. It was **agreed** that the clerk would redraft the letter and send immediately.

19/125e

The following matters were noted:

- i MBC 14.12.19: Council Tax Base 2020/21 1072.43. Band D property will be £56.12 for 2020/21 (£53.54 for 2019/20)
- ii MBC 16.12.19: Corporate Strategy 2020-2024 Consultation. Closes 11am 6th January 2020 (copy Cllrs 16.12.19 & 2.1.20 to respond individually & posters displayed on PC noticeboards)
- iii LCC 18.12.19: Consultation on Leicestershire County Council's Medium-Term Financial Strategy – Consultation runs until 19th January (Copy Cllrs 2.1.20)
- iv Safe & Sustainable Travel Team 19.12.19: Changes to bus timetable Melton – Stathern & Melton – Bottesford (copy Cllrs & noticeboards) It was noted by Cllr Dames that several verbal complaints have been received from residents about the bus service. Cllr Dames to enquire with Long Clawson Surgery about extending surgery times.
- v Advance Notice of TTRO - 2.1.20: Pasture Lane Hose Clawson – **24.2.20 for 1 day** (Copy Cllrs 2.1.20)
- vi TTRO 9.1.20: Pasture Lane, Hose – **24.1.20 for 1 day** (Copy Cllrs 11.1.20 & PC noticeboards)

19/125f

Reports from Councillors/Clerk : -

- i Reports from Cllrs:

(Cllr Dames had declared a personal interest in the following item as a customer of Mr Scarborough)

- Cllr Dames – Harby Community Orchard – It was **noted** that Mr Scarborough had completed some pruning at the orchard. One tree needs to be replaced. It was **agreed** unanimously to do this. Cllr

Adams noted that some pruning also needs to be carried out on trees in Hose Community Orchard to allow vehicle access to the allotments. Cllr Cheetham to advise on work to be carried out. Clerk to obtain quotes for work to be completed.

- 19/97b – Cllr Heald on volunteers for HGV weight infringements – It was **noted** that volunteers had been identified and would be working on this throughout January / February.

- 19/97c iii – Cllr Adams on Revised Disciplinary & Grievance Procedure (NALC) It was **noted** that this is still ongoing. Clerk to seek advice from LRALC.

- Cllr Adams on flooding issues between Hose and Harby. It was **noted** that Cllr Adams had contacted Highways to resolve this issue. Several complaints have been received from residents. It was **noted** that Cllrs and the clerk are urging residents to submit individual complaints to LCC as well.

ii 19/50 Reports from PC village hall committee representatives: Nothing to report – no meetings have taken place this year.

iii Report from clerk:

- Room hire costs: It was **agreed** unanimously to increase the donation made to Hose Baptist Church for room hire costs to £30.

- Booked to attend Quarterly Clerk's Meeting LRALC – Wed 22nd Jan 10-12pm @ County Hall – Traffic Management & Forestry - **Noted**

- Minutes & NEIGHBOURHOOD PLAN ADVISORY COMMITTEE Minutes taken to be bound - **Noted**

- Wellers Hedleys forms signed and sent – not requesting anymore legal advice at present - **Noted**

- Handyperson has fitted one of the new bins at Hose Bowls Club entrance. Requested a banding kit to fix 2nd bin to post. - **Noted**

- 19/115 19/97bi - Tree Policy – amendments and suggested course of action. It was **agreed** that the clerk obtain 3 quotations for 'Priority 1' work to be completed. Policy to be agreed after seeking advice from LCC.

• Incident Register: **Noted**

- Peaches Adventure Play Tower damaged – reported as suspected vandalism to police – awaiting quote from Fenland Leisure (also working on Pingle Dyke)

- Allotment shed in LC broken into – several tools stolen. Clerk contacting all LC allotment tenants.

• LC Cemetery & closed Churchyards:

-Severn Trent relocating water meter and stopcock on 20.1.20 between 8am-1pm. Handyperson to accompany clerk. It was **noted** that the stopcock and water meter had not been moved. The site was visited, and a survey carried out. Severn Trent will contact the clerk with a recommended course of action.

• Playgrounds: **Noted**

- Fenland Leisure quoting for work to climbing frame at Pingle Dyke and repair to climbing frame at Leys (replaced zip wire)

• Allotments: **Noted**

- Waiting List – LC x 3, Harby x 2. Vacant Hose x 3. 1 applicant for Hose allotment

Cllr Adams & clerk visit to Hose Allotments - **Noted**

Street Lighting: 2 x streetlights reported not working in LC & Hose – clerk reported

• Village Greens: Nothing to report

(The following item was not on the agenda but considered at this meeting)

• Clerk holiday request - **Approved**

19/126 ACCOUNTS FOR PAYMENT approved and cheques signed by 3 Cllrs. Noted that:

• Payments, invoices and bank reconciliation had been checked & initialled by Cllr Adams before the meeting;

• Invoices and the budget review up to the end of December was available for inspection at this meeting.

i	TSB Bank plc	(DD)	£7.95	Bank charges
ii	NEST	(DD)	£292.79	Pension contribution
iii	HMRC	(Bacs)	£62.40	Tax & NI
iv	Mr B Mills	(Bacs)	£327.04	Wages & expenses
v	Mrs E Crowther	(Bacs)	£1648.10	Wages & expenses
vi	Mrs C Buckle	(Bacs)	£745.49	Wages & expenses
vii	Summerlands	(Bacs)	£1236.29	Grounds maintenance
viii	Long Clawson Village Hall	(2347)	£30.00	Room hire mtg 20.1.20
ix	James Howden Builders	(2348)	£201.60	Seat in bus shelter - LC
x	E.ON UK plc	(2349)	£708.88	Electricity supply - Dec
xi	Harby Parochial Church Council	(2350)	£1000.00	Grant (Minute 19/116)

- xii Hose Baptist Church (2351) £20.00 Meeting donation 16.12.19
(The following invoice was not on the agenda but checked and signed at this meeting)
 xiii BT (2352) £243.35 PC landline & broadband

19/127 CORRESPONDENCE

19/127a Correspondence Tabled for Information was noted

- i 19.12.19: Ministry of Housing, Communities & Local Government (MHCLG) Neighbourhood Planning Research (Copy Cllrs 2.1.19 – deadline 15th January) It was **noted** that Cllr Adams had also forwarded this to the NHP team.
- ii 19.12.19: HAWCSCIC – Ex-forces personnel required for a pilot project (copy village magazines)
- iii 31.12.19: Langar cum Barnstone PC – Barnstone Under 5s plea for helpers (PC noticeboards)
- iv Clerks & Councils Direct – January 2020 (see p10 – Allotments Law: A Summary)
- v The Clerk Magazine – January 2020
- vi MBC – Design of Development Community Events – Press Release (Copy Cllrs 10.1.20 & PC noticeboards)
- vii 13.1.20: MBC – Scrutiny Committee Agenda – 21.1.20 at 6.30pm (Copy Cllrs 15.1.20)
- viii 13.1.20: MBC – Community Safety Consultation (Copy Cllrs 15.1.20) Consultation runs until 31.3.20
- ix 14.1.20: MBC – Agenda for Cabinet – 22.1.20 at 4pm (Copy Cllrs 15.1.20)
- x 15.1.20: LCC – SHIRE Environment Grant Scheme for 2019-20 (Copy Cllrs 15.1.20, Harby Village Hall Chairman 16.1.20 and village magazines)

(The following correspondence items were received after the agenda was published but tabled for information)

- xi 15.1.20: LOROS Matters – Winter 2019/20 - Issue 11
- xii 15.1.20: Letter of thanks from previous clerk
- xiii 16.1.20: Harby Journal – February 2020
- xiv 19.1.20: NHW – Beat Surgery Dates Feb – April 2020 (Copy Cllrs & PC noticeboards)
- xv 20.1.20: Langar cum Barnstone PC – Carers Event (Copy Cllrs & PC noticeboards)
- xvi 20.1.20: Long Clawson resident – Royal Mail letterbox now up in East End. Letter of thanks. (Copy Cllrs)

19/127b Correspondence for Discussion (detailed below & available to Cllrs)

- i 18.12.19: Clawson resident re trees on LC village green. (Copy Cllrs 2.1.20) It was **noted** that the trees have not been identified in the tree inspection report as requiring immediate work. Clerk to reply to resident.
- ii 24.12.19: Harby Resident – Potholes in lane leading to Glebe Farm (copy Cllrs 2.1.20) It was **agreed** that the clerk would refer this to LCC and reply to resident.
- iii 5.1.20: LCC – Highways Enquiries – Reports (Copy Cllrs 11.1.20) It was **agreed** that the clerk and/or the Chairman would reply to Highways to reiterate the danger and scale of the flooding between Hose and Harby.
- iv 13.1.20: MBC – Flood Warden Recruitment (Copy Cllrs 14.1.20 and village magazines) **Noted**
- v 13.1.20: Cllr Adams / Cllr Steadman – Invitation to meet & discuss Harby developers at Borough Council offices – **Noted**

19/127c Correspondence received after the clerk's report and requiring discussion

- i 20.1.20: Hose Park Trustees – Request to obtain a quotation from PC grounds maintenance contractor to mow the grass at Hose Park. **Agreed** – Clerk to obtain quote

The following was enforced and Borough Cllrs Mel Steadman and Chris Evans left the meeting at 8:39pm:
EXCLUSION OF THE PRESS AND PUBLIC In accordance with *Public Bodies (Admission to meetings) Act 1960 para 1 (2) and CHH PC Standing Order 3 d the press & public to be temporarily excluded for the duration of the following item*

19/128 RESIGNATION OF PARISH COUNCILLOR BRIAN HILEY

- It was **agreed** unanimously that the clerk write to Cllr Hiley and inform MBC of the Parish Councillor vacancy.

(Cllr Adams reopened the meeting at 9:00pm)

19/129 19/114 RESOLUTION TO APPROVE AMENDED ALLOTMENT TENANCY AGREEMENT

- It was **agreed** to resolve this agenda item at the next PC meeting in February following a further amendment. Clerk to send to Cllrs before the meeting.

19/130 PAYMENTS BY BACS

- The Clerk requested that regular payments be made by BACS instead of cheque. It was proposed by Cllr Oldershaw to **approve** the request and seconded by Cllr Cheetham.

Resolved

19/131 19/118 & 19/100 LEYS CAR PARK

- It was **noted** that the resurfacing near the exit of the carpark had been carried out to a satisfactory standard.
- It was **noted** that the entrance and exit height barriers are due to be installed on 28.1.20. It was **agreed** that Cllr Adams or Cllr Heald would meet the contractors onsite. Clerk to send paperwork to both Cllrs.
- It was **noted** that 'Paul's Pizzas' had requested access to The Leys car park on Friday night and would require the code for the combination padlocks, once fitted. The PC **agreed** the use of The Leys car park but request that parking spaces are not coned off. It was **agreed** that Cllr Heald would arrange to meet representatives from Paul's Pizzas. Clerk to contact LRALC for guidance on drafting a licence to occupy.
- It was **noted** that the organisers of The Belvoir Challenge had sent dates for a meeting with the PC re use of The Leys car park. It was **agreed** that the clerk would confirm the date with the organisers (6pm on 27.1.20 at Harby Primary School).
- It was **agreed** that the barriers would be left in the 'open' position for a few weeks whilst residents become accustomed to them.

19/132 BUDGET & EXPENDITURE

- The clerk had provided the Chairman with the monthly bank reconciliation and budget figures. It was **proposed** that 'Budget & Expenditure Working Group' meet to discuss:
 - Expenditure to date
 - Forecast expenditure
 - Any likely annual shortfall / overspendIt was **agreed** that Cllrs Adams, Heald, Oldershaw and the clerk form the working group. Cllr Adams to suggest dates and meet before the next PC meeting.

The Chairman thanked the Cllrs for attending and closed the meeting at 9:30pm.

CHAIRMAN

DATE: 17th February 2020

Clerk to Clawson Hose & Harby Parish Council – 01949 861452 - clerk@chhparishcouncil.co.uk – or <http://www.chhparishcouncil.co.uk>.

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