

CLAWSON, HOSE & HARBY PARISH COUNCIL
REPORT BY THE CLERK TO THE PARISH COUNCIL FOR THE MEETING TO BE HELD ON
MONDAY 16TH JULY 2018 IN LONG CLAWSON METHODIST CHURCH FOYER

The Ordinary Meeting will start at 7pm but be postponed for 15 minutes should any member of the public or Borough Councillor wish to discuss any matter with, or give a report to, the Parish Council
Correspondence relating to the items below will be available to Cllrs at the meeting

1 APOLOGIES FOR ABSENCE

2 NOTIFICATION OF DECLARATION OF INTERESTS

3 MINUTES OF THE APCM & ORDINARY MEETING dated 2st May & 18th June 2018
Minute 18/28 (*copies attached*)

4 PLANNING MATTERS

4a Planning Decisions - Permission granted

- i Rose Cottage, 5 Church Lane, Long Clawson 18/00122/FULHH
Demolition of existing single storey rear extension and erection of new 2 storey extension and associated works
- ii Land adjacent 54 Barkers Farm, Church Lane, Long Clawson 18/00482/REM
Reserved matters application regarding appearance and landscaping in relation to planning permission 15/00531/OUT
- iii 'Oakleigh' 36 Stathern Lane, Harby 18/00550/FULHH
Single storey rear extension
- iv Harby Lodge, Waltham Lane, Harby 18/00455/FUL
Change of use of land from agriculture to equine and erection of a stable block

Permission refused:

4b Appeals lodged / Inspector's decisions

4c Planning Applications

- i 26A Boyer's Orchard, Harby 18/00631/FULHH
First floor extension to create additional bedroom accommodation
- ii Field 3775 Langar Lane, Harby 18/00493/FUL
Proposed new live/work dwelling
- iii 18/14fii City area adjacent to LC Medical Practice 2 The Sands, LC 18/00737/TCA
Crown lift, particularly branches away from pathway & shape 1 x Ash Leaf Maple
FOR INFORMATION ONLY
- iv 'Willow Tree House' Hickling Lane, Long Clawson 18/00499/FULHH
Ground floor and first floor extensions, alterations to dwelling & erection of detached garage
- v 10 Pinfold Place, Harby 18/00538/FULHH
Single storey extension to the rear and front of dwelling

4d Planning Correspondence

- i 18/29dii MBC 21.6.18: Melton Local Plan Main Modifications Consultation re-open 21.6.18 until 2.8.18 (copy Cllrs, Ms C Brown & Mr P Goodman 25.6.18)
- ii MBC 21.6.18: Forthcoming Planning Committee meeting 5.7.18:
18/00360/FULHH (Westbury, Hose Lane, Long Clawson) Link extension to connect garage to house and new stair access to first floor attic bedroom (copy Cllrs 25.6.18)
- iii MBC 25.6.18: Withdrawal of application 17/01472/FUL The Old Vicarage, 43 Church Lane, Long Clawson -proposed erection of 3 x dwellings

5 MATTERS TO REPORT

5a The following items required no further action and are discharged:

- 18/25 Cllrs present
- 18/26 Apologies for absence
- 18/27 Notification of declaration of interests

5b Necessary actions have been taken on the following items (Cllrs confirm where necessary)

- 18/28 Minutes of meeting 21.5.18
- 18/29 Planning matters
- 18/30 Matters to report
- 18/30dB All Cllr email addresses activated
- 18/31 Accounts for payment
- 18/32a Correspondence tabled for information
- 18/32b,c Correspondence for discussion
- 18/33 Review of PC Policies & Procedures
- 18/36 Grant request to support defibrillator sites in CHH
- 18/40 Death of previous Parish Councillor

5c Responses awaited to actions on the following items:

- 16/185 MBC request for it to be responsible for street light at Church Close, Hose
- 17/51bi LCC Loan of traffic signs: waiting for quote from firm recommended by LCC
- 17/79d ii MBC: Influence of CHH NP on planning decisions
- 17/79d iii & 17/66 Head of Regulatory Services: Dates to meet PC to discuss S106 & CIL
- 17/108b v MBC 8.11.17: MBC conditions for taking over the maintenance of closed churchyards
- 18/32bv LCC re approval for street light column junction West End/Claxton Rise. Order when received
- 18/34 Half Pipe Skate Unit for Leys playing field ordered from Caloo Ltd

5d Items awaiting further action which may not yet be discharged:

A Tasks Outstanding – Clerk

- 15/167dA Online ‘Get Mapping’ of PC property recording unique ref numbers/inspection dates
- 16/69fii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 17/32d Owners contacted of unstable headstones in cemetery and a notice in the Melton Times and Clawson Clarion asking for owners to contact the clerk. Plan to be updated with memorial details
- 17/148f ii Tree work LC Churchyard 17/55 LC Cemetery & 17/80fii crown lift cherry trees corner School Lane/ Watson’s Lane during the autumn
- 17/163b ix Signage & waste bin for Canal side, Canal Lane, Hose
- 17/163b x Add dead Ash tree & Holly tree (and planning application) in Hose closed graveyard
- 17/163b xi & 18/14fib Quote from stonemason for repair & clearance of drainage holes churchyard wall, Bolton Lane, Hose
- 17/168 PC Solicitor re Harby Village Hall revised constitution v4

B Items requiring action from Cllrs/third parties

C Deferred Items/Reminders for Future Tasks

- 17/142 LRALC PC internal auditor for 2018/19 to be appointed via LRALC Internal Audit Service
- 17/163b xv Dates for LRALC clerk job evaluation after May
- 17/177b v Harby volunteer organizing litter picking 3.11.18
- 17/180 Traffic calming measures for Harby & Long Clawson
- 18/06 iv May 2019 APCM: one Cllr as representative to LRALC AGM in June 2019 (date tbc)

5e The following matters to be noted:

- i LCC 20.6.18: Advance notice of a temporary traffic regulation order Melton Rd, Long Clawson for highway maintenance works approximately 14 days sometime during the 3 months starting 3.9.18 (copy Cllrs & LC notice boards 20.6.18)
- ii Harby litter pick event to take place on Saturday 3.11.18

5f Reports from Councillors/Clerk : -

i Reports from Cllrs:

- 18/30fi Cllr Hiley on vacant allotments & how best to maintain them
- 18/32bvi & 18/32ci Cllrs Tillyard & Hiley on meeting with Belvoir Challenge organisers on 4.7.18
- 18/32bii Cllr Dunn on repairs to Pingle Dyke fence & climbing frame, timber decay on Pingle fence

ii Report from Clerk:

- Incident Register: Arson at Leys bark play area
- LC Cemetery:
- Playgrounds: Report from Handyman Pingle Dyke, Pingle & Hose
- Allotments:

6 ACCOUNTS FOR PAYMENT

The budget review to end June and invoices below will be available for inspection at this meeting.

i	NEST	(DD)	£57.13	Pension contribution
ii	HMRC	(Bacs)	£127.59	Tax & NI
iii	Mr B Mills	(Bacs)	£393.79	Wages & expenses
iv	Mrs E Crowther	(Bacs)	£875.43	Wages & expenses
v	Summerlands	(Bacs)	£1030.24	PC land grounds maint
vi	Summerlands	(Bacs)	£450.00	Verge maint for LCC 3rd
vii	Hose Baptist Church	(2199)	£20.00	PC mtg 18.6.18 donation
viii	Bagforce 2 Ltd	(2200)	£55.08	Tarmac plainings Leys cp
ix	E.ON UK plc	(2201)	£582.86	Electricity bill June
x	David Crowther	(2202)	£20.00	Install PC email addresses
xi	TSB Bank plc	(DD)	£6.35	Bank charges

7 CORRESPONDENCE

7a Correspondence Tabled for Information (detailed below & available to Cllrs)

- i The Hose Piper July-August 2018
- ii Clerks & Councils Direct July 2018
- iii Royal British Legion 10.7.18: 'Thank you' campaign (copy Cllrs 11.7.18)

7b Correspondence for Discussion (detailed below & available to Cllrs)

- i 16/53fi 19.6.18 Came & Company: Insurance issues re village memorial City area, LC
- ii 20.6.18 LC resident: Advertising 'A' boards on the City area, The Sands, LC (copy LC Cllrs 20.6.18)
- iii 18/30fii Littlethorpe of Leicester Ltd 25.6.18: Designs for bus shelter Pingle, LC
- iv 18/30c revised quote for West End noticeboard made from accoya wood £1115
- v LRALC 2018 Newsletter No 3 (copy Cllrs 10.7.18)
- vi MBC 9.7.18: Hackney Carriage & Private Licensing Policy consultation document 9.7.18 – 3.9.18 (copy Cllrs 10.7.18)
- vii Licence application for interference with badger sett:
 - 18/30c Natural England 29.6.18: Additional information required;
 - Emec Ecology 2.7.18: Site visit required
 - 18/32biii Awaiting response from St Remigius PCC re site meeting

7c Urgent correspondence received after the clerk's report and requiring discussion

8 18/32bi TO CONSIDER INCREASING THE CLERKS CONTRACTED HOURS FROM 15 TO 18 PER WEEK

- 9 18/33 REVIEW OF LONG CLAWSON CEMETERY CHARGES**
(copy Cllrs 23.4.18)
- 10 RESOLUTION TO APPROVE REVISED RISK ASSESSMENT POLICY**
(copy Cllrs 13.6.18)
- 11 18/35 REDUNDANT BT KIOSK/COMMUNITY LIBRARY, THE SANDS, LONG CLAWSON**
- Telephone kiosk transfer request form;
 - Secretary Community Heartbeat 10.7.18;
 - Insurance cover for loss/damage;
 - Risk Assessment
- Minutes relating to this item below:
“Minute 17/76 OLD RED TELEPHONE BOX, THE SANDS
It was noted that there were 3 redundant red telephone boxes left in CHH. Two in Long Clawson and one in Harby. It was agreed to contact the:
- *Heartbeat Trust, which owned the telephone boxes, to ask if the Parish Council could either take ownership or take over maintenance of the boxes;*
 - *Parish Council insurance company to find out the cost of insuring 3 x boxes and confirm that they need not be in the PC ownership*
- Subject to the above, it was proposed Cllr Dunn, seconded Cllr Dames and agreed unanimously that the Parish Council would take over ownership and/or maintenance and insurance costs of the 3 x red redundant telephone boxes”*
“Minute 18/16b iii1Redundant telephone boxes ownership/maintenance/insurance. The following were noted:
- *Insurance company 14.2.18*
 - *Heartbeat Trust 8.5.18: Adopted 3 x red telephone kiosks*
 - *Clerk meeting with Secretary Heartbeat Trust 17.5.18 did not take place;*
 - *Telephone kiosk at West End, LC was supported by LC Dairy*
 - *Heartbeat Trust 20th & 21st May. Request for grant of up to £500 pa to support defibrillators at 4 sites (Harby x 1, LC x 1, Hose x 2)*
- It was agreed that the:*
- *Parish Council would take over ownership/maintenance of the old red telephone box on the Sands when the documentation to do so had been received from the Heartbeat Trust;*
 - *the request for a grant be discussed at the June meeting”*
- 12 18/37 RESOLUTION TO ACCEPT A QUOTE OF £22893 FOR REPAIRS TO THE LEYS CAR PARK**
- Quotes for car park height restriction barriers (copy Cllrs 5.7.18 & 10.7.18)
- 13 18/38 RESOLUTION TO APPROVE NEW MODEL STANDING ORDERS**
- 14 18/39 REPLACEMENT CLIMBING FRAME FOR HOSE PARK**
- 15 PARISH COUNCIL INSURANCE 2018/19 PREMIUM QUOTES**

Any member of the public may take photographs, film or audio-record the proceedings of, and report on, all Parish Council meetings