

CLAWSON, HOSE & HARBY PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD REMOTELY ON
MONDAY 20th JULY 2020 VIA ZOOM

At 7.05pm the Chairman welcomed County Cllr Rhodes and Borough Cllr Evans to the meeting. The Chairman asked the Cllrs if they were happy for the meeting to be recorded and there were no objections. The meeting was suspended whilst County Cllr Rhodes provided the Parish Council with an update on the following:

- COVID-19 – LCC send a weekly update to Parish Councils. Currently, the rate of infection in Melton and the surrounding area is much lower than the rest of the County. Although, the number of cases in Melton has increased by 3 in the last week.
- Funding – the government has distributed more funding to County Councils. LCC has received £3.7M and MBC has received £68,000.
- Recycling & household waste sites – Bottesford site is due to reopen on 30th July. Bookings are now being taken.
- Flooding issues – County Cllr Rhodes is working with Borough Cllr Steadman on the long-term flooding issues in Long Clawson
- LCC held a full council meeting remotely last week (55 Cllrs). County Cllr Rhodes will be continuing as a member of the Cabinet as Lead Member for Resources and Finance and is very happy to be doing so.

County Cllr Rhodes welcomed questions and comments at the meeting and invited Cllrs to email him with any future issues or concerns.

The Chairman thanked County Cllr Rhodes for his comments and reopened the meeting at 7.10pm.

20/42 COUNCILLORS PRESENT & APOLOGIES FOR ABSENCE

Cllrs Adams (Chairman), Cheetham, Dames, Dunn, Heald (Vice Chairman), McCulloch & Oldershaw. Apologies were received from Cllr Thompson and Borough Cllr Steadman. It was unanimously agreed to accept these apologies.

20/43 NOTIFICATION OF DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS FROM COUNCILLORS ON MATTERS ON WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST Cllr Cheetham declared a personal interest in Minute 20/45d as a neighbour of the planned development in Hose. Cllr Dunn declared a personal interest in Minute 20/45c v as a neighbour of the planned development in Long Clawson. It was unanimously **agreed** to grant the dispensation requests for the duration of the meeting.

20/44 MINUTES OF THE ORDINARY MEETING held on 15th June 2020 had been distributed with the Agenda. It was **agreed** unanimously that the Minutes be approved, and they were signed by the Chairman.

(2 visitors entered the meeting at 7.20pm but caused a disturbance so the Chairman closed the meeting and asked Cllrs to rejoin the meeting. The Chairman reopened the meeting at 7.25pm. County Cllr Rhodes was unable to rejoin the meeting.)

20/45 PLANNING MATTERS

20/45a Planning Decisions

Permission granted: Noted

- | | | |
|-----|---|-----------------------|
| i | Drybank House, 13 West End, Long Clawson, LE14 4PE
Two storey rear extension | <i>20/00117/FULHH</i> |
| ii | 2 Back Lane, Long Clawson, Melton Mowbray, LE14 4NA
Proposed garden room, alteration of garden wall, installation of new conservation roof windows | <i>20/00515/FULHH</i> |
| iii | Rainbow Horses Learning Centre, Langar Lane, Harby
Retrospective siting of a static caravan for use as classroom space | <i>20/00537/FUL</i> |

Permission refused: Nil Received

20/45b

Appeals lodged / Inspector's decisions/Withdrawn applications

Field OS 6260 Canal Lane Hose

19/00859/OUT

Proposed erection of 34 dwellings

WITHDRAWN FROM PLANNING COMMITTEE (2.7.2020) It was **noted** that the actual planning application was not withdrawn – it was withdrawn from the Planning Committee Meeting and would be discussed at the Planning Committee Meeting on 23.7.2020.

20/45c

Planning Applications

- i Barlows Lodge, Colston Lane, Harby Melton Mowbray 20/00601/FUL
The reconstruction of an agricultural building on land adjoining the application site and its conversion to become an agricultural unit within Use Class Orders B1/B2/B8, with service area and parking.

The Parish Council had reservations about this application on the basis of its interdependent relationship with the (currently invalid) 1st application and therefore the limited information pertaining to the overall proposal. There is no current site plan with the application to see exactly where sheds 8,14 and 15 are to be relocated from.

The Parish Council suggested that this application be refused until such time as a full application be made allowing consultees to fully assess the extent of the proposed development site, how the commercial aspect will interact with the residential element, thereby allowing the full impact of the proposal to fully assessed.

- ii Kelbeck House, 9 School Lane, Harby, LE14 4BZ 20/00138/FULHH
Two storey side extension and single storey front extension
AMENDED DESCRIPTION – 26.6.2020

The Parish Council had no objections to this application.

- iii Croft Lodge, Church Lane, Long Clawson, Melton Mowbray 20/00653/FUL
All weather manège

The Parish Council had no objections to this application. However, as this area is more village than rural and access is via a shared drive for three houses, it was suggested that MBC place a condition that the manège is for private use only (as stated in the application) and that no flood lighting / large mirrors are used in the future.

- iv The Old Vicarage, 43 Church Lane, Long Clawson, Melton Mowbray 20/00665/TCA
T1,2: Norway spruce - poor specimens with one sided growth – fell, T3,4: Limes - crown lift over road to 5.5 metres to clear traffic, T5,6: Sycamores - dead - fell (exempt from conservation planning)
FOR INFORMATION ONLY

- v Overbrook, 2 Mill Lane, Long Clawson, LE14 4NU 20/00219/FUL
AMENDED PLANS RECEIVED 19.06.20
Demolition of existing bungalow and small storage buildings, replacement of existing vehicle bridge over brook, construction of new driveway, construction of 3 no. new dwellings, construction of new carpark area, new flood compensation area adjacent to brook.
Land between 9-11 Mill Lane -
Removal of carpark area, construction of 2no. new dwellings.
Hybrid application
Full planning - replacement of vehicle bridge, new driveway and new dwelling on plot 1.
Outline planning - residential plots 2-5, new carpark area, new flood compensation area.

The Parish Council objected to the detail part of the application in that;

- The building outlines for Plots 1 and 3 are too close to the site boundaries resulting in inappropriate massing of properties. This is not in accordance with Neighbourhood Plan Policy H4 c) and d). The Parish Council is concerned that this would have an overbearing effect on 5 Back Lane.

- The applicant has not demonstrated that the proposed development will not have a significant impact on View 16 defined in the CHH Neighbourhood Plan.
- The proposed access onto Mill Lane indicates a significant widening of the existing bridge access.

Furthermore, the Parish Council had several additional concerns including:

- Access for emergency vehicles
- Drainage
- Bridge design - including the fitting of a trash screen, maintainable by the landowners and watercourse widening to match the width of the new bridge opening

In relation to the outline part of the application, the Parish Council objected to the proposals as detailed below:

- The two proposed dwellings on the car park area do not meet the criteria in the Neighbourhood Plan Policy H7 that states: - "c) houses of 2 or more bedrooms should have a garden or other outside amenity space appropriate to their size".
- Plots 2 and 3 may impact the significant wider landscape view (View no. 16 in 'Environmental Fig. 10 – Important Views' in the CHH Neighbourhood Plan p65 – ENV8)
- In light of recent flooding issues in the immediate area of the development, the Parish Council feel that the two proposed properties (nos 5 & 6) on Mill Lane would create parking issues or flooding and access issues and feel that this part of the application is more suited to a single property with improved off-road parking and amenity area.
- There is a lack of protected pedestrian access along the section of Mill Lane between the Sands and the southern limit of the existing development, which is potentially hazardous for pedestrians accessing the proposed buildings and proposed car park.

(The following application was not on the agenda but considered at this meeting to comply with MBC deadline)

- vi Acre Hill Farming Ltd, Bridge Farm, Broughton Lane, Long Clawson 20/00777/FUL
Change of use from agricultural to commercial use (PD rights) and installation of new windows and doors within an existing agricultural building.

The Parish Council had no objections to this application.

20/45d

Planning Correspondence

- i 22.6.2020: MBC - Developer Contributions SPD Engagement (Copy Cllrs 22.6.2020) It was **agreed** that the clerk would send the priorities for each village to all Cllrs to check. Clerk to send approved lists to Borough Cllr Steadman by 3.8.2020.
- ii 27.6.2020: LC Resident – Response to PC observations - 20/00515/FULHH - 2 Back Lane, Long Clawson (Copied in LC Cllrs 27.6.2020) Clerk responded on 6.7.2020 - **Noted**
- iii 29.6.2020: MBC / Borough Cllr Steadman - HOS1, Canal Lane, Hose (Cllrs copied in – Response sent by clerk 6.7.2020) - **Noted**
- iv 19/00859/OUT - Canal Lane, Hose
 - 6.7.2020: Planning Officer MBC - 19/00859/OUT - Canal Lane, Hose (Copy Cllrs 6.7.2020) Revised Access Plan available to view on portal (removal of one access point) **Noted**
 - 9.7.2020: MBC - Notification of Forthcoming Planning Committee 23.07.2020 - 19/00859/OUT - Field OS 6260, Canal Lane, Hose: Proposed erection of 34 dwellings (Copy Cllrs 9.7.2020) **Noted**.
A discussion was had about the content of Cllr McCulloch's speech at the Planning Committee Meeting. It was **agreed** that the Parish Council would request the removal of the pinch point and request a developer contribution towards the children's playground equipment on The Park at The Green. It was **agreed** that Cllrs McCulloch and Cheetham would create a palette of Hose so that it can be submitted to the developer of Canal Lane for consideration when designing the properties.
 - 14.7.2020: Planning Officer MBC – 19/0859/OUT – Canal Lane – Road widening (Copy Cllrs 14.7.2020) **Noted**
- v 15.7.2020: LCC - 2020/TPO/0095/LCC (Notification of CHH Parish Council's application to prune back a weak branch of a sycamore T1 overhanging the highway located in St. Remigius Churchyard, Church Lane (protected by TPO) registered on 15th July 2020. (Copy Cllrs 15.7.2020) It was **noted** that the PC should receive a decision in 3 weeks.

(The following item of correspondence was not on the agenda but was considered at the meeting)

- vi 16.7.2020: Harby Resident - Site to rear of 41 Bolton Lane, Hose - Planning feedback (for info) (Copy Cllrs 16.7.2020) **Noted**

20/46 MATTERS TO REPORT

20/46a The following items required no further action and are discharged:

20/22 Councillors Present & Apologies for Absence

20/23 Notification of Declaration of Interests

20/46b Necessary actions have been taken on the following items and discharged:

19/43di MBC approximate contribution from CIL for current approved planning applications for CHH – It was **agreed** that this could now be discharged.

19/44c List of all tree work recommended by LCC & suggested by PC – LCC recommended tree work has been completed.

19/67dA Quotes for repairs to Churchyard wall, Bolton Lane, Hose for both repairs and rebuild. 2 quotes have been received. A way forward is being considered in Minute 20/63.

19/142 Resolution to approve quote for erecting wooden posts at the entrance and exit of The Leys Car Park, Harby – Howdens have now completed this work. Invoice to be paid following the next PC meeting.

19/157 Resolution to consider and approve quote for completion of work to trees identified in the LCC Tree Inspection Report – quotation from AT2 Tree Surgery accepted. Work completed.

19/162diii Planning Correspondence - Parish requirements to Alex Coy and Borough Cllr Steadman – Clerk sent lists on 2.8.2020.

20/18 Renewal of SLCC membership for the clerk – renewed 15.7.2020

20/19 Resolution to approve application from Finding Fitness on behalf of the Parish Council for free activity clubs for children – Application has been approved.

20/24 Minutes of Previous Meeting

20/25 Planning Matters

20/26 Matters to Report

20/26f Quotes for new field gate at The Leys and allotment gate at Boyers Orchard received

20/27 Accounts Paid

20/28 Correspondence

20/29 To consider applying for ACVs to be placed on the 3 village's pubs

20/30 Working groups to be set up to focus on the Community Actions identified in the Neighbourhood Plan.

20/36 To consider setting up a Parish Council Facebook page

20/38 Approved 2019/20 Annual Governance & Accountability Return (AGAR) Section 1 – signed

20/39 Approved 2019/20 Annual Governance & Accountability Return (AGAR) Section 2 – signed

20/46c Responses awaited to actions on the following items:

19/55fiii C Arnold repair to rocking balance beam, The Leys – It was **agreed** that the clerk would contact Mr Arnold again to check on the progress of this task.

19/67d A – Cllr Heald asking volunteers to move boulders in bark area, The Leys, to clear fall space – It was suggested that the PC await advice following the May / June ROSPA inspection. Clerk to obtain quotes.

19/67fiii Developer of old Dairy site, Langar Lane for reimbursement of cost of repair of streetlight. Clerk to follow up on this.

20/07 Review of Inventory of Land – Land / Asset Register to be formalised to include all land owned by the PC.

20/26f i Clerk to contact Western Power Distribution to arrange for the stay to be removed from the pole

20/28ciii Working group to be set up to prioritise work identified in ROSPA playground inspections – it was **agreed** that Cllr Oldershaw would carry out a risk assessment of each playground and report back at the next PC meeting.

20/46d Items awaiting further action which may not yet be discharged

A Tasks Outstanding – Clerk

16/69f ii Finish drafting combined maintenance schedule for Harby Nature Reserve

18/121 Contact owners of unstable headstones in the cemetery where known and place a notice in the Melton Times, Clawson Clarion & Hose Piper, PC notice boards & gates asking for owners to contact the clerk. Plan updated with memorial details

19/115 & 19/97bi Amended Tree Policy – It was agreed that the clerk would contact LRALC and/or NALC to obtain guidance on the definition of risk before re-drafting and circulating the Tree Policy to all Cllrs for approval.

19/67fiii 18/152fii Tiles on site of removed climbing frame, Hose. Handyman to remove, Cllr Dunn to transport, Mrs H Cheetham to store for future use. Clerk to follow up with handyman. It was agreed to wait until after RoSPA inspection.

- 19/67fi Input data re streetlight pole checking on spreadsheet – It was **agreed** that Cllr Adams would begin this.
- 19/67fiii Amend Appendix B scale of fees & charges of Cemetery Rules & Regulations
- 19/102 The Rights of a Parish Councillor – It was agreed that Cllr Oldershaw would redraft the Grievance Policy for review at the June PC meeting (deferred to August).
- 20/34 Grounds maintenance contract and schedule review – Clerk to ensure contractor and PC have the same schedule. Cllrs to contact clerk with suggested changes.
- 20/35 Website Accessibility – Clerk to contact LRALC / 2Commue re PC website. PC to have Action Plan and Accessibility Statement in place by 23.9.2020

B Deferred Items/Reminders for Future Tasks

- 15/167dA Online 'Get Mapping' of PC property recording unique ref numbers/inspection dates (ongoing)
- 18/66 Review LC cemetery charges every 4 years – next due 2022
- 19/22 Street light PC pole/column checking every 5 years – next due 2024
- 19/57biv Review of NALC model Financial Regulations 2019 & CHH PC Financial Regulations
- 19/103 Streetlight Working Party to meet early in 2020

C Items requiring action from Cllrs/third parties: Nil Received

- i 30.6.2020: Western Power - Long Clawson - leaning pole, East End (Copy Cllrs 3.7.2020) It was **agreed** that Cllr Adams would check this and report back to the clerk asap.

20/46e

The following matters were noted:

- i 17.6.2020: Emergency Press Release for TTRO – Dickmans Lane, Harby for no more than **3 days** for Severn Trent Water to facilitate emergency works. (PC boards in Harby 17.6.2020 & Copy Cllrs)
- ii 29.6.2020: Advance Notice for TTRO – Church Lane, Long Clawson for **1 day** on 25.8.2020 to allow Leicestershire County Council to undertake drainage repair work. (Copy Cllrs 3.7.2020. Press Release to be sent for PC noticeboards 2 weeks prior to work starting)
- iii 1.7.2020: Emergency Press Release for TTRO – Middle Street, Hose (outside no. 9) for **10 days** from 30.6.2020 so Severn Trent Water and their contractors can repair a collapsed sewer. (PC Noticeboard – Hose) Extended to complete works by 13th July (Copy Cllrs & Hose PC noticeboard 10.7.2020)
- iv 6.7.2020: Press Release for TTRO – School Lane, Harby (outside no. 1) for **12 days** from 20.7.2020 so Severn Trent Water and their contractors can undertake repairs to a collapsed sewer in the carriageway. (copy Cllrs 6.7.2020 & Harby noticeboards)
- v 7.7.2020: Leicestershire & Rutland Wildlife Trust – Dragonfly walk 24th July in Harby – CANCELLED

20/46f

Reports from Councillors/Clerk: -

- i Reports from Cllrs:
 - Cllr Adams - CCwK – Nothing to report
 - Cllr Adams – HGVs – It was **noted** that the number of HGVs travelling through the villages has increased and that signage should be improved and better positioned on the approach to villages (particularly in Harby and Long Clawson). It was **noted** that reporting HGVs travelling through village to the police has been ineffective. It was **agreed** that any further issues should be reported to Cllr Adams.
 - Cllr Adams – Flooding at The Sands – It was **noted** that this is an ongoing problem, which Cllr Adams is currently discussing with MBC.
 - Cllr Thompson - Overgrown hedge on the left hand side of the path walking out of Harby along Colston Lane (Clerk advised to use self-report tool on LCC website) - **Noted**
 - Cllr Thompson - Entrance / exit to CEM-SPEC LIMITED - road littered with stones from their drive which is a hazard to drivers and cyclists. It was **agreed** that the clerk would contact CEM-SPEC.
 - Cllr Heald - Community Actions working groups – It was **agreed** to establish 3 Community Action Working Groups (Environmental, Community Facilities & Traffic and Transport) with one Cllr from each village in each group. It was **noted** that the groups are as follows:
 - Environmental – Cllrs Cheetham, Oldershaw & Thompson
 - Community Facilities – Cllrs Adams, Cheetham & Dames
 - Traffic & Transport – Cllrs Dunn, Heald & McCulloch

It was **agreed** that each working group would look at the actions in for each Community Action and report back at the next PC meeting.

- ii 19/50 Reports from PC village hall committee representatives: **Noted**
 - Long Clawson – Reopening in September to all community groups
 - Hose – Regular hirers have been approached in invite to use the hall – little response received
 - Harby – Nothing to report

iii Report from clerk:

- Training – None attended

Incident Register: **Noted**

- 3 x incidents logged
 - Clerk reported damage to road on Boyer’s Orchard (email from resident) on 25.6.2020. LCC response – does not warrant immediate action. To be included in programme of works when budget & resource becomes available. LCC to monitor. (Clerk informed resident)
 - Overgrown hedge on Church Lane, Long Clawson – LCC have written to the landowner
 - Spoof / phishing email alert – All Cllrs to be vigilant when opening / replying to emails

LC Cemetery & closed Churchyards:

- 1 x burial (24.6.2020) - **Noted**
- Crown lift to central lime trees in LC Cemetery due to start ASAP - **Noted**
- Works identified to overhanging branches of sycamore at LC Closed Churchyard. Application sent to MBC and clerk to contact diocese - **Noted**

Playgrounds:

- It was **noted** that playgrounds had reopened on 4th July. Equipment has been inspected and safety notices displayed. It was **agreed** that Cllr Oldershaw would carry out a detailed risk assessment on all playgrounds. Clerk to send Cllr Oldershaw NALC Risk Assessment for COVID-19. It was **agreed** that the clerk would contact the PC insurance company for more information
- ROSPA report – working party. It was **agreed** that Cllr Oldershaw would examine the reports for each playground whilst conducting the risk assessments and report back at the next PC meeting.
- Allotments: Waiting List – LC x 4, Harby x 3. Vacant Hose x 2 - **Noted**
 - 2 new tenants at Harby– Previous tenant cleared most of the rubbish - letter sent by clerk
 - 14.7.2020: Harby Allotment Tenant re weeds growing on vacant allotment (Copy Cllrs 14.7.2020)

Noted

(Cllr Dames declared a personal interest in the following agenda item as an existing customer of Mr Scarborough)

Allotment gate and repairs to Leys gates – It was **agreed** to accept Richard Scarborough’s quote of £310 to repair the allotment gate (retaining the original posts but replacing the gate and hinges) and leave the replacement gate on the Leys until a later date. Clerk to contact Mr Scarborough.

- Street Lighting: Nothing to report
- Village Greens:
 - VG64 – Tyre Planter – It was **noted** that a CCwK tyre planter would be placed in the centre of VG64.
 - The Pingle – This was dealt with as part of Minute 20/52

20/47 ACCOUNTS FOR PAYMENT approved and cheques signed by 3 Cllrs. (Currently, due to COVID-19 restrictions, most payments are being paid by BACS. **Noted** that:

- Payments and invoices had been checked & initialled by Cllr Adams before the meeting;
- Expenditure was checked against bank statements for June, the documents were reconciled and signed by Cllr Adams after the meeting;
- Invoices and the budget review up to the end of June was available for inspection before the meeting.

i	TSB Bank plc	(DD)	£6.60	Bank charges
ii	NEST	(DD)	£122.26	Pension contribution
iii	HMRC	(Bacs)	£139.00	Tax & NI
iv	Mr B Mills	(Bacs)	£346.87	Wages & expenses
v	Mrs C Buckle	(Bacs)	£1055.63	Wages & expenses
vi	Summerland’s	(Bacs)	£1668.29	Grounds maintenance & mowing of allotments
vii	BT	(Bacs)	£72.48	PC landline & internet
viii	E.ON UK plc	(Bacs)	£684.94	Electricity – June
ix	LRALC Limited	(Bacs)	£40.00	Cllr Training
x	SLCC	(Bacs)	£150.00	Annual Subscription

(The following invoice was not on the agenda but checked and signed prior to this meeting)


xi Mrs C Buckle (Bacs) £14.39 Zoom subscription - July

20/48 CORRESPONDENCE

20/48a Correspondence for Information was noted

(Please refer to Appendix 1 for full list of electronic Correspondence for Information)

20/48b Correspondence for Discussion (detailed below & available to Cllrs)

- i 19.6.2020: LCC – CCwK Tyre Planter – licence, insurance & terms (Copy Cllrs 21.6.2020) **Noted**
26.6.2020: CCwK – Tyre Planters on VG64 – East End, LC (Copied to LC Cllrs 26.6.2020) **Noted**
- ii 24.6.2020: LRALC - Physical Council Meetings (Copy Cllrs 25.6.2020) It was **noted** that face to face Parish Council meetings remain unlawful and **MUST NOT** happen under current government rules.
- iii 24.6.2020: Playdale - Is Your Playground Ready for Visitors? (Copy Cllrs 25.6.2020) **Noted**
- iv 3.7.2020: NALC -  SUPPORTING LOCAL COUNCILS TO REOPEN PLAYGROUNDS SAFELY (Copy Cllrs 6.7.2020) It was **noted** that the document, 'Summary of Association of Play Industries' position on COVID-19: Guidance for managing playgrounds and outdoor gyms', had been used to create appropriate safety notices for the parish playgrounds.
- v 6.7.2020: Rushcliffe Borough Council - Greater Nottingham Strategic Plan – Growth Options Consultation (Copy Cllrs 6.7.2020). It was **agreed** that, should Cllrs wish to do so, online comments should be made on: <http://www.gnplan.org.uk/gn-consultation/greater-nottingham-strategic-plan-growth-options-consultation/>
- vi 6.7.2020: LC Resident – Concerns re development at Crown & Plough Pub (Copy Cllrs 6.7.2020) It was **agreed** that Cllr Oldershaw would notify the licensees and inform the PC of the outcome of the discussion.
- vii 10.7.2020: LRALC - Friday round robin email (Copy Cllrs 13.7.2020) Decisions of Council. **Noted**

20/48c Correspondence received after the clerk's report and requiring discussion

- i 15.7.2020: MBC - Agenda for Planning Committee, Thursday, 23rd July, 2020, 6.00 pm (Copy Cllrs 16.7.2020) **Noted**
- ii 16.7.2020: Leicester City Council - Consultation on reforms to the Duty treatment of Red Diesel and other rebated fuels (Copy Cllrs 16.7.2020) It was **agreed** that Cllrs wishing to share views on this consultation should send them directly to: ian.harris@leicester.gov.uk
- iii 16.7.2020: Red Cross - Covid-19 Response - Donation Request (Copy Cllrs 16.7.2020) It was **agreed** that the Parish Council would not be able to use public funds to support this request.
- iv 16.7.2020: Organiser of Belvoir Challenge – Ruts in The Leys field (Copy Chairman and Vice Chairman 16.7.2020) It was **agreed** that the clerk would respond and request a quicker solution.
- v 17.7.2020: LRALC – Friday Round Robin (Opening of playgrounds) (Copy Cllrs 18.7.2020) It was **agreed** that the clerk would contact the PC insurance company to confirm requirements.

(Borough Cllr Evans left the meeting at 9.30pm)

20/49 Resolution to approve completed 'Community Right to Bid – Nominations Forms' for the application for ACVs (Asset of Community Value) to be placed on the 3 village pubs (Crown & Plough – Long Clawson, Rose & Crown – Hose, Nag's Head – Harby)

It was **noted** that Cllr Heald is in the process of completing these forms. It was **proposed** by Cllr Dames and **seconded** by Cllr Cheetham that the same forms be completed for the village shops. It was **agreed** that this item be deferred until the next PC meeting.

20/50 Resolution to approve the Parish Council Facebook page

It was **agreed** that the Parish Council Facebook page should go live once the 'comments' and messaging facilities have been disabled. It was **noted** that, initially, the Facebook page would be used as a noticeboard. Clerk to complete and share page with Cllrs.

20/51 To consider improvements to general street furniture

It was **noted** that some of the PC property (car park sign at The Sands, LC Cemetery sign and a few damaged bins) require repair / replacement. It was **agreed** to defer this item until the next PC meeting. Clerk to send details of proposed improvements to Cllrs for consideration at the August meeting.

- 20/52 Resolution to approve the use and placement of tables and chairs on The Pingle Village Green by The Crown & Plough Public House**
2.7.2020: Crown & Plough – Signed copy of PC Conditions for use of VG65 & proof of public liability insurance (Copy Chairman & Vice Chairman 6.7.2020) **Noted**
Approved – It was **agreed** that this would be reviewed monthly.
- 20/53 Resolution to approve the Parish Council insurance renewal documents (payment to be made by 1.8.2020)**
19.6.2020: Came & Company – CHH – Pen – Insurance Renewal (Copy Chairman & Vice Chairman 21.6.2020) **Noted**
Approved – It was agreed that the payment could be made by BACS before 1.8.2020.
- 20/54 To review the allotment charges for 2020/21**
It was **agreed** to defer this item until the next PC meeting. Clerk to send current allotment charges to Cllr Adams and Cllr Thompson.
- 20/55 20/31 - Resolution to approve amendments to Allotment Tenancy Agreement**
It was **agreed** to defer this item until the next PC meeting.
- 20/56 To consider applications for sheds at Boyers Orchard Allotments (Allotment 49 & 50)**
Applications **approved** – Clerk to inform allotment tenants
- 20/57 Resolution to approve tree work (Coronation Avenue – Lime Tree & VG64)**
28.6.2020: AT2 Tree Surgery – Trees at Long Clawson Cemetery (Copy Cllrs 15.7.2020) **Noted**
It was **noted** that the Lime tree at the bottom of Coronation Avenue is the responsibility of MBC. It was **agreed** that the clerk would contact MBC.
- 20/58 Storage Shed for Parish Council Equipment**
10.7.2020: Harby Village Hall Chairman – Sheds on The Leys Car Park (re sharing a shed) (Copy Chairman 13.7.2020) **Noted**
It was **agreed** to defer this item until the next PC meeting.
- 20/59 20/37 - 2019/20 Accounts**
It was **noted** that the Annual Governance and Accountability Report must be sent to the external auditor (PKF Littlejohn) by 31.7.2020. It was also **noted** that the PC must set the Period of Exercise of Public Rights before the 1.9.2020.
It was **agreed** that the Period for the Exercise of Public Rights would commence on 3.8.2020 and cease on 15.9.2020 (30 working days). Clerk to complete and send necessary paperwork.
- 20/60 20/32 - Resolution to approve draft amendments to Grievance Policy**
It was **noted** that Cllr Oldershaw was in the process of drafting the amendments to this document and it was **agreed** to defer this item until the next PC meeting.
- 20/61 20/33 - Resolution to approve draft amendments to Risk Assessment Policy**
It was **noted** that Cllr Adams was in the process of drafting a new Risk Assessment Policy and **agreed** that this would be deferred until the next PC meeting.
- 20/62 20/40 - To consider quotes for a new defibrillator in Hose**
It was **noted** that the PC is still awaiting quotes for this and **agreed** that this item would be deferred until several quotes have been received.
- 20/63 19/67dA & 20/41 - To discuss and plan repairs to Hose Churchyard wall**
It was **noted** that there are two options for this.
1. Repoint and replace damaged stones
2. Rebuild the wall completely (to include drainage holes)
It was **noted** that this is not urgent, but this will need completing in the near future.
It was **agreed** that Cllrs would visit the site and pass on their comments to Cllr Adams / the clerk.
It was **agreed** that the clerk would contact Hose PCC and investigate funding options.

The Chairman thanked the Cllrs for attending and closed the meeting at **9:55pm**.

CHAIRMAN

DATE: 17th August 2020

Clerk to Clawson Hose & Harby Parish Council – 01949 861452 - clerk@chhparishcouncil.co.uk – or <http://www.chhparishcouncil.co.uk>.

Any member of the public may take photographs, film or audio-record the proceedings of, and report on, all Parish Council meetings.