

**CLAWSON, HOSE & HARBY PARISH COUNCIL
REPORT BY THE CLERK TO THE PARISH COUNCIL FOR THE ORDINARY MEETING TO BE
HELD ON MONDAY 17TH JUNE 2019 IN HARBY VALLEY CHRISTIAN CENTRE**

The Ordinary Meeting will start at 7pm but be postponed for 15 minutes should any member of the public, Borough Councillor, County Councillor or Police representative wish to discuss any matter with, or give a report to, the Parish Council. **Correspondence relating to the items below will be available to Cllrs at the meeting**

- 1 CO-OPTED PARISH CLLRS SIGNING DECLARATION OF ACCEPTANCE OF OFFICE**
- 2 19/01 ELECTION OF CHAIRMAN**
- 3 PRESENT & APOLOGIES FOR ABSENCE**
- 4 NOTIFICATION OF DECLARATION OF INTERESTS**
- 5 19/03 ELECTION OF VICE-CHAIRMAN**
- 6 19/04 ELECTION OF TREASURER**
- 7 19/06i & ii APPOINTMENT OF REPRESENTATIVES/TRUSTEES TO OTHER BODIES
2019/20**
 - i Hose Village Hall Committee
 - ii Long Clawson Village Hall Committee
- 8 MINUTES OF APCM & ORDINARY MEETINGS** dated 20th May 2019 (*copies attached*)
- 9 PLANNING MATTERS**
 - 9a Planning Decisions - Permission granted**
 - i 5 Chapel Lane, Hose 19/00072/FUL
Extensions & alterations to the rear of the property together with first floor accommodation contained within a raised and extended roof together with an integral garage
 - ii Highfield Farm, Hose Lane, Long Clawson 19/00317/FUL
New farm track for field access purposes
 - iii 'Chestnut Cottage' 17 West End, Long Clawson 19/00104/FUL
Use of existing two x bedroom annex and integral garage as an independent dwelling
 - iv LCC planning application
North & East Melton Distributor Road 2018/Reg3MA/0182/LCC
New distributor road and 3m shared cycle/footway around Melton Mowbray from west of A606 Nottingham Road at St Bartholomew's Way to west of the A606 Burton Road at Sawgate Road
 - v Hose Lodge, Canal Lane, Long Clawson 17/01547/FUL
Proposed conversion of 3 existing barns and the erection of a replacement dwellings with the demolition of the existing farmhouse
 - Permission refused**
 - i Land & buildings north Canal Farm, Paget's End, Long Clawson 16/00303/OUT
Demolition of agricultural buildings, construction of up to 40 dwellings, improvements to existing access, formation of surface water attenuation pool and associated infrastructure, provision of public open space and landscaping
- 9b Appeals lodged / Inspector's decisions/Withdrawn applications**
- 9c Planning Applications**
 - i 'Framland Lodge' 57 Church Lane, Long Clawson 19/00186/FUL
To rebuild and improve the old barn at Framland Lodge to provide facilities for a small cookery school and chef's table AMENDED PLANS 23.5.19 Observations sent 4.6.19, after consultation with Cllrs, to comply with MBC deadline

- ii 'Brambles' 35 Bolton Lane, Hose 19/00422/FUL
Change of use. Part of rear garden to be used as Boarding Cattery. Erection of 10 cat pens, 1 isolation pen, and utility room to conform to the October 2018 Animal Welfare Regulations for boarding cats - 6 letters of objection received
- iii 2 Chapel Lane, Hose 19/00548/FULHH
Proposed single storey side extension with new side extension to form carport/log store
- iv 2 Chapel Lane, Hose 19/00549/FULHH
Proposed new outbuilding to form garaging with storage over
- v 'Annie's Dene' 40 Stathern Lane, Harby 19/00471/FUL
Proposed dwelling
- iv 11 East End, Long Clawson 18/01534/FUL
Proposed demolition of existing outbuildings to rear of site to construct 3 dwellings and conversion/extensions of existing butcher's shop & dwelling to form 2 semi-detached dwellings
AMENDED PLANS 7.6.19

9d Planning Correspondence

- i Rushcliffe Borough Council 22.5.19: Local Plan Part 2 modifications deadline for representations 5.7.19
- ii MBC: Notice of application for the grant of a Premises Licence under Section 17 of the Licensing Act 2003 deadline for representations 30.5.19 (copy Cllrs 27.5.19) & Agenda for Licensing Sub-Committee 19.6.19 (copy Cllrs 11.6.19)
- iii MBC 6.6.19: Planning Committee 20.6.19 re Land rear of 1-3 Hickling Lane, Long Clawson 16/00810/OUT (copy Cllrs 10.6.19)
- iv Planning Policy Team MBC 7.6.19: Melton supplementary Planning documents Scoping Reports consultation deadline 11.7.19 (copy Cllrs 10.6.19)

10 MATTERS TO REPORT

10a The following items required no further action and are discharged:

- 19/09 Cllrs present
- 19/02 & 19/10 Apologies for absence
- 19/05 Appointment of Responsible Finance Officer
- 19/07 Election to Parish voluntary positions
- 19/14c 18/141c Pruning work to trees in Harby Community Orchard by Richard Scarborough
- 19/14c 18/141f ii Removal of iron guard around tree on Pingle Dyke by Richard Scarborough

10b Necessary actions have been taken on the following items (Cllrs confirm where necessary)

- 19/06 iv & vi Appointment of LRALC representative & Long Clawson Charity Trustees
- 19/11 Notification of declarations of interest
- 19/12 Minutes of Ordinary meeting 15.4.19
- 19/13 Planning matters
- 19/13diii Reply 5.6.19 to Directors HYP Ltd letter dated 4.5.19 re 19/00233/REM land adjacent Boyer's Orchard allotments, Harby
- 19/14 Matters to report
- 19/15 Accounts for payment
- 19/16 Correspondence
- 19/19 2018/19 Accounts

10c Responses awaited to actions on the following items:

- 17/51bi LCC Loan of traffic signs: waiting for quote from firm recommended by LCC
- 18/97bi Openreach re removal of its wooden pole from Pingle Village Green as it is too near trees
- 18/128 Harby Village Hall Committee re new Constitution for HVH
- 18/129dA18/120bv LCC requested to remove shrubs from Gregg's Lane public footpath as they hinder access when overgrown and prune the trees nearer the Stathern Lane end
- 18/129dC 18/97b Tree work to be done after LCC tree survey (not including allotments/community orchards):

- 17/148f ii Tree work LC Churchyard
 - 17/55 LC Cemetery
 - 17/80fii crown lift cherry trees corner School Lane/ Watson's Lane during the autumn;
 - 17/163bx Dead Ash tree & Holly tree (after pp & faculty) in Hose closed graveyard to be removed
 - 18/97b iii Pruning tree on Old Pinfold VG as far down as possible
 - Hose community orchards pruning by volunteers or contractor
 - 18/141/F ii Tree pruning/removal on allotments
- 18/129fi 18/95fii Response to advertisement in the March edition of the Harby Journal for a competition for artwork for the half pipe with a prize of £100 open to young people
- 18/152f ii Quote of £810 for repair of wet pour/safety tiles seesaw & springer The Leys to be considered after the annual safety inspection report in June
- 18/152f ii Site of old climbing frame, Hose -waiting for a response from the Hose Park Trustees

10d Items awaiting further action which may not yet be discharged

A Tasks Outstanding – Clerk

- 15/167dA Online 'Get Mapping' of PC property recording unique ref numbers/inspection dates
- 16/69f ii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 18/152d A 18/75f order additional bark chippings to the corner area, The Leys
- 18/118fii Put notice in Clawson Clarion 3 consecutive months that the PC was considering erecting a bus shelter on the edge of the Pingle village green
- 18/121 Contact owners of unstable headstones in the cemetery where known and place a notice in the Melton Times, Clawson Clarion & Hose Piper, PC notice boards & gates asking for owners to contact the clerk. Plan updated with memorial details

B Items requiring action from Cllrs/third parties

- 18/129dA 18/105dA Repairs to Churchyard wall, Bolton Lane, Hose schedule of work to be used for quote. Schedule of work for an entire re-build of the wall to allow quotes to be obtained for both repairs and rebuild. Clerk to then contact a contractor from Harby for an additional quote
- 18/134 PC/HVHC sub-committee Working Group to consider a draft lease of land at the Leys
- 18/155 LC Cllrs considering existing walls as site for new street light junction West End/Claxton Rise
- 19/16b i Cllr Adams on maintenance work requested in Long Clawson closed churchyard by PCC
- 19/16b iii Cllr Adams on draft letter to all those accessing property over Dovecote corner village green
- 19/16c iii Cllr Hiley on fixing memorial wreath at Harby War Memorial
- 19/22 Cllr Hiley first street light PC pole/column checking

C Deferred Items/Reminders for Future Tasks

- 17/163b xv Dates for LRALC clerk job evaluation after May
- 17/180 Traffic calming measures for Harby & Long Clawson
- 18/66 Review LC cemetery charges every 4 years – next due 2022
- 18/152dA 2019 Annual Safety Inspection of playgrounds re consideration of moving boulders in bark area
- 19/06 ii & v Appointment of representative to Harby Village Hall Committee & Chester Charity Trustees when vacant 2 Harby Cllrs co-opted
- 19/08 To consider review of Policies & Procedures by a Working Group when all vacant Cllr seats filled
- 19/13d Invitation to Plumtree Developments Ltd to July PC mtg at 6.45pm to discuss proposed Canal Lane, Hose development
- 19/22 Street light PC pole/column checking every 5 years – next due 2024

10e The following matters to be noted

- i LCC 28.5.19: TTRO Canal Lane, Long Clawson closed for 1 day 12.6.19 (copy Cllrs & noticeboards 28.5.19)
- ii LCC 5.6.19: Road maintenance – surface dressing in CHH (copy Cllrs 5.6.19)
- iii LRALC 2019 training dates

10f Reports from Councillors/Clerk

- i Reports from Cllrs:
- ii Report from clerk:
- Incident Register: Hose Park swings/Burnt out car Leys car park

- LC Cemetery & closed Churchyards:
- Playgrounds:
 - Quarterly Inspection Report May 2019 (copy Cllrs 27.5.19)
 - Two trees planted on the Leys playing field
 - 18/152dA RoSPA Safety Inspection Annual Reports 6.5.19 & actions (copy Cllrs 10.6.19)
- LC Cemetery & closed Churchyards: Allotments/Community Orchard: Request to erect shed on allotment 10 Melton Rd, LC
- Street lights: Response from LCC re cost of Licence;
- On Quarterly Parish clerk operational meeting 22.5.19
- Village Green No 64 East End, Long Clawson: quote for removing fly-tipping/saplings & pruning shrub roses
- Clerk holiday request

11 ACCOUNTS FOR PAYMENT

Budget review to end May, bank statements & invoices below will be available for inspection. Invoices to be checked/initialed by a Cllr before the meeting

i	TSB Bank plc	(DD)	£5.75	Bank charges
ii	NEST	(DD)	£106.36	Pension contribution
iii	HMRC	(Bacs)	£126.18	Tax & NI
iv	Mr B Mills	(Bacs)	£379.92	Wages & expenses
v	Mrs E Crowther	(Bacs)	£869.70	Wages & expenses
vi	Summerlands	(Bacs)	£1030.24	Grounds maintenance
vii	Summerlands	(Bacs)	£500.00	Verge/footpath 3 rd cut
viii	Hose Baptist Church	(2282)	£40.00	Donation PC mtgs x 2
ix	E.ON UK plc	(2283)	£683.36	Electricity supply May
x	E.ON Energy Solutions Ltd	(2284)	£513.32	Street light maintenance
xi	Summerlands	(2285)	£360.00	Topping vacant allotments

12 CORRESPONDENCE

13a Correspondence Tabled for Information (detailed below & available to Cllrs)

- i 19/16a iii Hose Village Hall Committee 3.6.19: Hose Village hall repairs (copy Cllrs 4.6.19)

12b Correspondence for Discussion (detailed below & available to Cllrs)

- i LC residents 23.5.19: letter of complaint re trees on Pingle Village Green (copy Cllrs 27.5.19)
- ii LCC 4.6.19: 2019 Annual Parish Liaison Event 8.7.19 County Hall booking before 1.7.19 (copy Cllrs 4.6.19)
- iii The Air Ambulance Service 5.6.19: Recycling clothing bin (copy Cllrs 5.6.19)
- iv Harby resident 6.6.19: Offer to organise litter picking event in 2019 & request for grant
- v S Woodhouse 6.6.19: Fitness class at Harby Village Hall – request to use Leys playing field/car park when weather fine (copy Cllr Dames 10.6.19)

12c Urgent correspondence received after the clerk's report and requiring discussion

13 19/17 LEYS CAR PARK HEIGHT BARRIERS

14 19/20 APPROVED 2018/19 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) SECTION 1 ANNUAL GOVERNANCE STATEMENT 2018/19 FOR SIGNING

15 19/21 APPROVED 2018/19 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) SECTION 2 ACCOUNTING STATEMENTS 2018/19 FOR SIGNING

16 STREET LIGHT NO 17 ON WOODEN POLE ON DAIRY LANE, HOSE (copy Cllrs 5.6.19)

Clerk to Clawson Hose & Harby Parish Council – 01949 869477 - clerk@chhparishcouncil.co.uk – or <http://www.chhparishcouncil.co.uk>. Any member of the public may take photographs, film or audio-record the proceedings of, and report on, all Parish Council meetings