

**CLAWSON, HOSE & HARBY PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 17<sup>TH</sup> JUNE 2019 IN HARBY**  
**VALLEY CHRISTIAN CENTRE**

It was agreed unanimously that Cllr Dames would Chair the meeting. The Chairman welcomed four visitors and Borough Councillors Evans & Steadman to the meeting and invited them to speak

A Hose resident objected to application Minute 19/32cii below on grounds of access, light, pollution and inappropriate development in a residential area. They said that not all the objections sent to MBC had appeared on the website

Borough Cllrs Evans & Steadman commented on PC influence on planning matters and would be discussing this with the MBC Chief Executive. The Chairman thanked everyone for their comments and restarted the meeting

**19/23 CO-OPTED PARISH CLLRS SIGNING DECLARATION OF ACCEPTANCE OF OFFICE**  
Signed by Cllrs Dunn & Oldershaw and countersigned by the clerk

**19/24 19/01 ELECTION OF CHAIRMAN**  
It was noted that Cllr Adams had agreed to be nominated for Chairman. It was proposed by Cllr Dames, seconded by Cllr Seddon and agreed unanimously that Cllr Adams be Chairman

**19/25 COUNCILLORS PRESENT:**  
Cllrs Dames, Oldershaw & Seddon. Borough Cllrs Evans & Steadman

**19/26 APOLOGIES FOR ABSENCE:** Cllrs Adams, Dunn, Hiley. County Cllr Rhodes

**19/27 NOTIFICATION OF DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS FROM COUNCILLORS ON MATTERS ON WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST** Nil declared

**19/28 19/03 ELECTION OF VICE-CHAIRMAN**  
It was and noted that Cllr Hiley had agreed to be nominated for Vice Chairman. It was proposed by Cllr Dames and agreed unanimously that Cllr Hiley be Vice Chairman

**19/29 19/04 ELECTION OF TREASURER**  
It was agreed unanimously that Cllr Adams be elected Treasurer

**19/30 19/06i & ii APPOINTMENT OF REPRESENTATIVES/TRUSTEES TO OTHER BODIES 2019/20**

- i Hose Village Hall Committee Agreed to defer until a meeting when Hose Cllrs were present
- ii Long Clawson Village Hall Committee – Cllr Adams

**19/31 MINUTES OF APCM & ORDINARY MEETINGS** held on 20<sup>th</sup> May 2019 had been distributed with the Agenda. The Minutes of the APCM were agreed unanimously and signed by the Chairman. It was noted that Cllr Adams had asked for an amendment to the draft Minutes 19/16b of the Ordinary meeting ie  
*“iii 18/154b ii LC resident 1.5.19: Dovecote corner Village Green 63. It was agreed that the Chairman should draft a letter to both Mr W & Mr M Seddon”* to replace the following: *“iii 18/154b ii LC resident 1.5.19: Dovecote corner Village Green 63. It was agreed that the Chairman should draft a letter to all residents of Dovecote corner, who accessed their property over the village green”*  
Cllr Dames agreed with the original version and it was agreed unanimously to accept and sign the draft Minutes as they were and consider Cllr Adam’s amendment at the July meeting

**19/32 PLANNING MATTERS**

**19/32a Planning Decisions – noted**

Permission granted:

- i 5 Chapel Lane, Hose 19/00072/FUL  
Extensions & alterations to the rear of the property together with first floor accommodation contained within a raised and extended roof together with an integral garage

- ii Highfield Farm, Hose Lane, Long Clawson 19/00317/FUL  
New farm track for field access purposes
- iii 'Chestnut Cottage' 17 West End, Long Clawson 19/00104/FUL  
Use of existing two x bedroom annex and integral garage as an independent dwelling
- iv LCC planning application  
North & East Melton Distributor Road 2018/Reg3MA/0182/LCC  
New distributor road and 3m shared cycle/footway around Melton Mowbray from west of A606 Nottingham Road at St Bartholomew's Way to west of the A606 Burton Road at Sawgate Road
- v Hose Lodge, Canal Lane, Long Clawson 17/01547/FUL  
Proposed conversion of 3 existing barns and the erection of a replacement dwellings with the demolition of the existing farmhouse
- vi Dairy Houses, 9 Langar Lane, Harby 19/00420/FULHH  
Construction of a freestanding garden room/home office
- Permission refused**
- i Land & buildings north Canal Farm, Paget's End, Long Clawson 16/00303/OUT  
Demolition of agricultural buildings, construction of up to 40 dwellings, improvements to existing access, formation of surface water attenuation pool and associated infrastructure, provision of public open space and landscaping

**19/32b Appeals lodged / Inspector's decisions/Withdrawn applications – none reported**

**19/32c Planning Applications**

- i 'Framland Lodge' 57 Church Lane, Long Clawson 19/00186/FUL  
To rebuild and improve the old barn at Framland Lodge to provide facilities for a small cookery school and chef's table AMENDED PLANS 23.5.19 Observations sent 4.6.19, after consultation with Cllrs, to comply with MBC deadline noted
- ii 'Brambles' 35 Bolton Lane, Hose 19/00422/FUL  
Change of use. Part of rear garden to be used as Boarding Cattery. Erection of 10 cat pens, 1 isolation pen, and utility room to conform to the October 2018 Animal Welfare Regulations for boarding cats  
The Parish Council objected to this application as it was contrary to the following NP Policies:
- **E2 b)** adversely affect the character & environment of this residential part of the village by:
    - light pollution and noise from vehicles/clients/cats;
    - immediately adjacent to a public bridleway used a great deal including dog walkers;
    - no reference to where waste products will be stored or for how long before disposal
  - **E3 a) & b)** unacceptable traffic movements and significant adverse impacts on residents.
  - **ENV9** Increase the risk of flooding re Severn Trent sewage pumping station nearby
- The Parish Council had received 7 letters of objection
- iii 2 Chapel Lane, Hose 19/00548/FULHH  
Proposed single storey side extension with new side extension to form carport/log store  
The Parish Council had no objections to this application
- iv 2 Chapel Lane, Hose 19/00549/FULHH  
Proposed new outbuilding to form garaging with storage over  
The Parish Council had no objections to this application
- v 'Annie's Dene' 40 Stathern Lane, Harby 19/00471/FUL  
Proposed dwelling  
The Parish Council objected to this application as it was contrary to the following NP H7 Housing Design:
- a) it did not enhance and reinforce the local distinctiveness and character of the area
  - d) it would disrupt the visual amenities of the street scene
- The Parish Council suggested that the rear of the property would accommodate a bungalow more successfully

- iv 11 East End, Long Clawson 18/01534/FUL  
Proposed demolition of existing outbuildings to rear of site to construct 3 dwellings and conversion/extensions of existing butcher's shop & dwelling to form 2 semi-detached dwellings  
AMENDED PLANS 7.6.19

The Parish Council objected to the amended plans for this application as the:

- turning area for vehicles on site was very small;
- access onto and off the site narrow and visibility splays not satisfactory;
- NP policy H7 c) - over development of the site with little amenity space for each dwelling;
- boundary fencing is too high contrary to NP policy H7 f)
- public lighting on site to be provided by the developer was not included

- v Minute 19/13c vi Field OS6162 Sandpit Lane, Long Clawson 19/00375/GDOAGR  
Erection of building for the storage of fodder and farming equipment  
Although this application was for information only, the Parish Council agreed to make an observation as the site is immediately adjacent to the Long Clawson Limits to Development. It would make observations on GDOAGR applications to the Head of Regulatory Services in the future

The Parish Council was concerned over this application as, being sited adjacent to Sandpit Lane, which effectively runs down a ridge line, it would introduce a significantly intrusive element into the rural landscape and would conflict with Policy ENV8 of the NP which states - "Proposals which would have an unacceptably detrimental impact on these views and vistas will not be supported".

### **19/32d Planning Correspondence**

- i Rushcliffe Borough Council 22.5.19: Local Plan Part 2 modifications deadline for representations 5.7.19 noted. Cllr Oldershaw asked for a copy
- ii MBC: Notice of application for the grant of a Premises Licence under Section 17 of the Licensing Act 2003 deadline for representations 30.5.19 & Agenda for Licensing Sub-Committee 19.6.19 noted. It agreed to object based upon Cllr Dame's objections
- iii MBC 6.6.19: Planning Committee 20.6.19 re Land rear of 1-3 Hickling Lane, Long Clawson 16/00810/OUT noted
- iv Planning Policy Team MBC 7.6.19: Melton supplementary Planning documents Scoping Reports consultation deadline 11.7.19 noted and the clerk was asked to forward to Cllrs
- v Scalford Parish Council 15.6.19: NP consultation 17.6.19-29.7.19 noted and agreed to discuss at the July meeting
- vi NALC May 2019: LTN 21 Local Council help to Village Halls. Agreed copy to Cllrs and discuss at July meeting
- vii NALC May 2019: A Guide to the Community Infrastructure Levy (CIL) for Parish & Town Councils Agreed copy to Cllrs and discuss at the July meeting

### **19/33 MATTERS TO REPORT**

#### **19/33a The following items required no further action and were discharged:**

- 19/09 Cllrs present
- 19/02 & 19/10 Apologies for absence
- 19/05 Appointment of Responsible Finance Officer
- 19/07 Election to Parish voluntary positions
- 19/14c 18/141c Pruning work to trees in Harby Community Orchard
- 19/14c 18/141f ii Removal of iron guard around tree on Pingle Dyke

#### **19/33b Necessary actions had been taken on the following items and were discharged:**

- 19/06 iv & vi Appointment of LRALC representative & Long Clawson Charity Trustees
- 19/11 Notification of declarations of interest
- 19/12 Minutes of Ordinary meeting 15.4.19
- 19/13 Planning matters
- 19/13diii Reply 5.6.19 to Directors HYP Ltd letter dated 4.5.19 re 19/00233/REM land adjacent Boyer's Orchard allotments, Harby
- 19/14 Matters to report
- 19/15 Accounts for payment
- 19/16 Correspondence

19/19 2018/19 Accounts

**19/33c Responses were awaited to actions on the following item/s:**

- 17/51bi LCC Loan of traffic signs: waiting for quote from firm recommended by LCC
- 18/97bi Openreach re removal of its wooden pole from Pingle Village Green as it is too near trees. Reply required by 8.7.19
- 18/128 Harby Village Hall Committee re new Constitution for HVH
- 18/129dA 18/120bv LCC requested to remove shrubs from Gregg's Lane public footpath as they hinder access when overgrown and prune the trees nearer the Stathern Lane end
- 18/129dC 18/97b Tree work to be done after LCC tree survey (not including allotments/community orchards):
- 17/148f ii Tree work LC Churchyard
  - 17/55 LC Cemetery
  - 17/80fii crown lift cherry trees corner School Lane/ Watson's Lane during the autumn;
  - 17/163bx Dead Ash tree & Holly tree (after pp & faculty) in Hose closed graveyard to be removed
  - 18/97b iii Pruning tree on Old Pinfold VG as far down as possible
  - Hose community orchards pruning by volunteers or contractor
  - 18/141/F ii Tree pruning/removal on allotments
- 18/129fi 18/95fii Response to advertisement in the March edition of the Harby Journal for a competition for artwork for the half pipe with a prize of £100 open to young people. Agreed no further action as no-one had responded
- 18/152f ii Quote of £810 for repair of wet pour/safety tiles seesaw & springer The Leys to be considered after the annual safety inspection report in June
- 18/152f ii Site of old climbing frame, Hose -waiting for a response from the Hose Park Trustees

**19/33d Items awaiting further action which may not yet be discharged:**

**A Tasks Outstanding – Clerk**

- 15/167dA Online 'Get Mapping' of PC property recording unique ref numbers/inspection dates
- 16/69f ii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 18/152d A 18/75f order additional bark chippings to the corner area, The Leys
- 18/118fii Put notice in Clawson Clarion 3 consecutive months that the PC was considering erecting a bus shelter on the edge of the Pingle village green
- 18/121 Contact owners of unstable headstones in the cemetery where known and place a notice in the Melton Times, Clawson Clarion & Hose Piper, PC notice boards & gates asking for owners to contact the clerk. Plan updated with memorial details

**B Items requiring action from Cllrs/third parties:**

- 18/129dA 18/105dA Repairs to Churchyard wall, Bolton Lane, Hose schedule of work to be used for quote. Schedule of work for an entire re-build of the wall to allow quotes to be obtained for both repairs and rebuild. Clerk to then contact a contractor from Harby for an additional quote
- 18/134 PC/HVHC sub-committee Working Group to consider a draft lease of land at the Leys
- 18/155 LC Cllrs considering existing walls as site for new street light junction West End/Claxton Rise
- 19/16b i Cllr Adams on maintenance work requested in Long Clawson closed churchyard by PCC. Agreed no further action as the PCC would discuss a solution with the adjacent landowner
- 19/16b iii Cllr Adams on draft letter to all those accessing property over Dovecote corner village green
- 19/16c iii Cllr Hiley on fixing memorial wreath at Harby War Memorial
- 19/22 Cllr Hiley first street light PC pole/column checking

**C Deferred Items/Reminders for Future Tasks**

- 17/163b xv Dates for LRALC clerk job evaluation after May
- 17/180 Traffic calming measures for Harby & Long Clawson
- 18/66 Review LC cemetery charges every 4 years – next due 2022
- 18/152dA 2019 Annual Safety Inspection of playgrounds re consideration of moving boulders in bark area
- 19/06 ii & v Appointment of representative to Harby Village Hall Committee & Chester Charity Trustees when vacant 2 Harby Cllrs co-opted
- 19/08 To consider review of Policies & Procedures by a Working Group when all vacant Cllr seats filled
- 19/13d Invitation to Plumtree Developments Ltd to July PC mtg at 6.45pm re Canal Lane, Hose development
- 19/22 Street light PC pole/column checking every 5 years – next due 2024

**19/33e The following matters were noted:**

- i LCC 28.5.19: TTRO Canal Lane, Long Clawson closed for 1 day 12.6.19 & 25.7.19
- ii LCC 5.6.19: Road maintenance – surface dressing in CHH
- iii LRALC 2019 training dates. Clerk to send a copy to Cllr Oldershaw

**19/33f Reports from Councillors/Clerk : -**

- i Reports from Cllrs: Nil to report
- ii Report from clerk:
  - Incident Register:
    - Hose Park swings cable ties to deter birds removed. To be replaced by handyman noted
    - Burnt out car Leys car park – debris removed noted
  - LC Cemetery & closed Churchyards: Nil to report
  - Playgrounds:
    - Quarterly Inspection Report May 2019 noted
    - Two trees planted on Leys playing field. Clerk to make enquiries
    - 18/152dA RoSPA Safety Inspection Annual Report 6.5.19 & actions. Agreed:
      - clerk to discuss with handyman what items he can action and report remaining items to July meeting
      - a quote of £45 & VAT from Caloo approved for a sign for the half pipe at the Leys
  - Allotments/Community Orchard:
    - Waiting list 2 x LC (Waltham Lane) Nil Harby Vacant 10 x Hose noted
    - Request to erect shed & greenhouse on allotment 10, Melton Road approved on condition the shed is less than 10ft x 8ft & the greenhouse windows are plastic not glass
  - Street lights: Response from LCC re cost of Licence noted. Clerk to forward to Cllr Rhodes
  - On Quarterly parish clerk operational meeting 22.5.19 noted
  - Village Green No 64 East End, LC: Fly-tipping, saplings, overgrown shrub roses & manhole cover. It agreed to ask Birley’s garage if they would like to be involved in maintaining it

**19/34 ACCOUNTS FOR PAYMENT** approved and cheques signed by the 2 Councillors present who were signatories on the account. The clerk would obtain a third signature after the meeting. Noted that:

- Payments, invoices and bank reconciliation had been checked & initialled by Cllr Dames before the meeting;
  - Invoices were available for inspection at this meeting;
  - The budget review up to the end May was available for inspection at this meeting
- |      |                           |        |          |                                    |
|------|---------------------------|--------|----------|------------------------------------|
| i    | TSB Bank plc              | (DD)   | £5.75    | Bank charges                       |
| ii   | NEST                      | (DD)   | £106.36  | Pension contribution               |
| iii  | HMRC                      | (Bacs) | £126.18  | Tax & NI                           |
| iv   | Mr B Mills                | (Bacs) | £379.92  | Wages & expenses                   |
| v    | Mrs E Crowther            | (Bacs) | £869.70  | Wages & expenses                   |
| vi   | Summerlands               | (Bacs) | £1030.24 | Grounds maintenance                |
| vii  | Summerlands               | (Bacs) | £500.00  | Verge/footpath 3 <sup>rd</sup> cut |
| viii | Hose Baptist Church       | (2282) | £40.00   | Donation PC mtgs x 2               |
| ix   | E.ON UK plc               | (2283) | £683.36  | Electricity supply May             |
| x    | E.ON Energy Solutions Ltd | (2284) | £513.32  | Street light maintenance           |
| xi   | Summerlands               | (2285) | £360.00  | Topping vacant allotments          |
- (The following item was not on the agenda but was checked and signed at this meeting)*
- |     |                        |        |         |                         |
|-----|------------------------|--------|---------|-------------------------|
| xii | Melton Borough Council | (2286) | £259.20 | RoSPA Annual Inspection |
|-----|------------------------|--------|---------|-------------------------|

**19/35 CORRESPONDENCE**

**19/35a Correspondence Tabled for Information was noted**

- i 19/16a<sup>iii</sup> Hose Village Hall Committee 3.6.19: Hose Village hall repairs noted

**19/35b Correspondence for Discussion (detailed below & available to Cllrs)**

- i LC residents 23.5.19: letter of complaint re trees on Pingle Village Green. It was agreed to wait for the recommendations in the Tree Inspection Report currently being undertaken
- ii LCC 4.6.19: 2019 Annual Parish Liaison Event 8.7.19 County Hall booking before 1.7.19 noted

- iii The Air Ambulance Service 5.6.19: Recycling clothing bin. Agreed no suitable place currently but could be considered in the future
- iv Harby resident 6.6.19: Offer to organise litter picking event in 2019 & request for grant to cover cost of refreshments (last year £25) accepted with gratitude
- v S Woodhouse 6.6.19: Fitness class at Harby Village Hall – request to use Leys playing field/car park when weather fine agreed on condition organiser has public liability insurance and risk assessment

**19/35c Correspondence received after the clerk’s report and requiring discussion**

- i JP Wooding 17.6.19: 51 East End, Long Clawson parking permission. It was agreed to reply based on the following:
  - although it had not taken any action in the past to stop parking on the village green it did not have any legal right to grant by Licence or Easement the right to do so;
  - it does not have any plans to sell any of the village green;
  - village green land cannot be used for development as it is an open area for recreation
- ii Harby Journal July 2019 noted
- iii The Clawson Clarion June 2019 noted
- iv CPRE 13.6.19: Information re membership noted
- v LCC 12.6.19: Leys car park entrance/exit affected by footway works 3-5<sup>th</sup> July. Agreed on condition either the entrance or exit was left open

**19/36 19/17 LEYS CAR PARK HEIGHT BARRIERS**

Noted that Brookside had still not given an installation date. Clerk to continue to chase

*(Cllr Evans left the meeting at 8.45pm)*

**19/37 19/20 APPROVED 2018/19 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) SECTION 1 ANNUAL GOVERNANCE STATEMENT 2018/19 FOR SIGNING**  
Approved, signed by the Chairman and countersigned by the clerk

**19/38 19/21 APPROVED 2018/19 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) SECTION 2 ACCOUNTING STATEMENTS 2018/19 FOR SIGNING**  
Signed by the Responsible Financial Officer before the meeting, approved and signed by the Chairman

**19/39 STREET LIGHT NO 17 ON WOODEN POLE ON DAIRY LANE, HOSE**  
Noted that:

- the owner of the land had requested that the street light wooden pole be removed;
- E.ON and Cllr Hiley could not identify suitable alternative site for street light;
- Quote from Western Power too high. The clerk was asked to get an alternative quote

The Chairman thanked Cllrs and the visitors for attending and closed the meeting at 8.50pm

CHAIRMAN ..... DATE: 15<sup>th</sup> July 2019

Clerk to Clawson Hose & Harby Parish Council – 01949 869477 - [clerk@chhparishcouncil.co.uk](mailto:clerk@chhparishcouncil.co.uk) – or <http://www.chhparishcouncil.co.uk>.

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