

CLAWSON, HOSE & HARBY PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD REMOTELY ON
MONDAY 19th OCTOBER 2020 VIA ZOOM

At 7.06pm the Chairman welcomed County Cllr Rhodes and Borough Cllrs Evans and Steadman to the meeting along with one member of the public. The Chairman asked if everyone was happy for the meeting to be recorded and there were no objections. The meeting was suspended, and the Chairman invited comments from the visitors.

Borough Cllr Steadman provided the Parish Council with an update on planning matters on Colston Lane, Harby and Canal Lane, Hose. She also talked briefly about the fence on Langar Lane, which the PC noted was too high in a previous meeting.

County Cllr Rhodes provided the Parish Council with an update on the COVID-19 cases in the Melton area. It was noted that, at the time of the meeting, 4 schools in the area had reported confirmed cases. County Cllr Rhodes also informed the Parish Council of some recent good news – the County Council has received a national award for the quality of its school food, apprenticeship programme and training. 176 apprentices have completed the scheme and 33 are currently on roll. Many parents are realising that the school lunches are high quality and are encouraging their children to have hot school meals. The number of meals provided is increasing every day.

County Cllr Rhodes welcomed questions and comments at the meeting.

The Chairman thanked Borough Cllr Steadman and County Cllr Rhodes for their comments and reopened the meeting at 7:15pm.

20/99 COUNCILLORS PRESENT & APOLOGIES FOR ABSENCE

Cllrs Adams (Chairman), Cheetham, Dames, Heald (Vice Chairman), McCulloch, Oldershaw and Simpkin (nee Thompson).

Apologies received from Cllr Dunn. It was unanimously **agreed** that the apologies be accepted.

20/100 NOTIFICATION OF DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS FROM COUNCILLORS ON MATTERS ON WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

Cllr Dames declared a personal interest in Minute 20/108 as a member of Harby Parochial Church Council.

20/101 MINUTES OF THE ORDINARY MEETING held on 21st September 2020 had been distributed with the Agenda. It was **agreed** unanimously that the Minutes be approved, and they were signed by the Chairman.

20/102 PLANNING MATTERS

20/102a Planning Decisions

Permission granted: Noted

- i Kimberley Farm House, Stathern Lane, Harby, LE14 4DA 20/00545/FUL
Provision of New Stable Barn and All-Weather Exercise Arena
and Change of Use of Land from Agriculture

(The following item was received after the Agenda was published but noted at the meeting)

- ii Ashcombe, 1 Main Street, Harby, LE14 4BN 20/00494/FULHH
Installation of new timber frame entrance porch to front of house,
two storey extension to rear and partially side, replace existing
windows and roof covering, render existing brickwork

Permission refused: Nil Received

20/102b

Appeals lodged / Inspector's decisions/Withdrawn applications: Noted

- i Field OS 6162, Sand Pit Lane, Long Clawson 20/00514/GDOCOU
Change of use of an existing agricultural building
APPEAL LODGED: Ref: APP/Y2430/X/20/3255384

It was **agreed** that the Clerk would submit a comment on behalf of the Parish Council. The Parish Council believes that the application does not meet the requirement of Class Q development rights, as such, as a planning application judged against the Clawson, Hose and Harby Neighbourhood Plan it does not meet the following policies:

- Policy H3: Limits to Development
- Policy ENV8: Protection of Important Views
- Policy H4: Windfall Sites

The site is immediately adjacent to the Long Clawson Limits to Development and, as Sand Pit Lane effectively runs down a ridge line, any proposed development would introduce a significantly intrusive element into the rural landscape.

20/102c

Planning Applications:

- i Harefield House, Waltham Lane, Harby 20/01044/VAC
Application Reference Number: 07/01364/FUL Date of Decision: 30/01/2008
Remove Condition Number 3

The Parish Council objected to this application as it is understood that the inclusion of Condition Number 3 was integral to the original approval of the planning permission for this property.

The application was granted planning permission on the basis that the property was occupied by a person responsible for the security of the adjacent site (RES Tractors) and, as the owner of this business, the applicant is still responsible for the security. Therefore, the Parish Council did not see a reason to remove the condition.

The type of security systems mentioned by the applicant have been available for many years and could have been used in 2008, when the planning permission was initially granted. Melton Borough Council still deemed it necessary to impose Condition Number 3, so it was felt that this was not a valid reason to remove it.

- ii 82 Boyers Orchard, Harby, LE14 4BA 20/01065/FULHH
Single storey rear/side extension

The Parish Council had no objections to this application.

- iii Orchard House, Hose Lane, Long Clawson, LE14 4NQ 20/01079/FULHH
New pitched roof link between outbuildings and house, change of use of utility / store to gym, insertion of roof light on existing flat roof, addition of 2 new windows and new projecting oriel bay window to rear.

The Parish Council had no objections to this application. However, there are concerns about the future use of the space being developed and the Parish Council asked if the Borough Council would consider putting a condition on the Grant to Permit that permitted development rights be removed so that any future plans can be discussed and judged against the Neighbourhood Plan.

(The following applications were not on the agenda but considered at this meeting to comply with MBC deadline)

- iv Yew Tree House, 28 Bolton Lane, Hose 20/01123/TCA
T1, T2, T3 – Birch Trees – Removal of overhanging branches
T4 – Golden Conifer – Reduce by ¼ in height with side trimming

The Parish Council had no objections to this application.

- v Longore House, 1 Mill Lane, Long Clawson, LE14 4NU 20/01145/TCA
T1 – Maple Tree – Reduce and reshape by 3 metres to suitable growth points, to maintain a suitable size for its location.

The Parish Council had no objections to this application.

vi Springfields, 10 Bolton Lane, Hose, LE14 4JE 20/01126/TPO
2309.2020T1 - Ash Tree - Pollarded back to previous pollard positions

The Parish Council had no objections to this application.

vii 2 Holmleigh Court, Hose, Melton Mowbray 20/01133/FULHH
Single storey rear extension

The Parish Council had no objections to this application.

viii The Hollies, 9 Back Lane, Long Clawson, LE14 4NA 20/01138/FULHH
New gym / games room on site of previously approved stables / store
(application refs: 15/00737/NONMAT & 14/00415/FULHH)

Due to the late arrival of this notification, it was **agreed** that the Parish Council would consider this application at the next PC meeting. Clerk to request an extension for submitting comments to MBC.

20/102d

Planning Correspondence

i 10.10.2020: Cllr Cheetham – Hose Building Palette (Copy Borough Cllr Steadman, Chairman & Planning Officer 12.10.2020). **Noted**

(The following items were received after the Agenda was published but considered at the meeting)

ii 15.10.2020: Planning Officer – 20/00397/OUT – Grange Farm, Hose re meeting with developer (Copy Cllrs 15.10.2020) **Noted**

iii 19.10.2020: Carole Brown - Planning White Paper consultation response Your Locale (Copy Cllrs 19.10.2020) DEADLINE = 29.10.2020

It was **agreed** that Cllrs Heald and Oldershaw would produce a response to this.

(Borough Cllrs Evans and Steadman left the meeting at 7:37pm)

20/103 MATTERS TO REPORT

20/103a The following items required no further action and are discharged:

20/82 Councillors Present & Apologies for Absence
20/83 Notification of Declaration of Interests

20/103b Necessary actions have been taken on the following items and discharged:

20/26f i Clerk to contact Western Power Distribution to arrange for the stay to be removed from the pole – Removed on 13.10.2020.
20/46fiii Tree work in Long Clawson Cemetery – completed and paid
20/84 Minutes of Previous Meeting
20/85 Planning Matters
20/86 Matters to Report
20/87 Accounts Paid
20/88 Correspondence
20/89 Resolution to approve ongoing use of The Pingle Village Green by the Crown and Plough Public House
20/91 20/78, 20/61, 20/33 - Resolution to approve draft amendments to Risk Assessment Policy
20/92 Resolution to consider proposals for a new Parish Council Health & Safety Policy document
20/94 Resolution to grant £117.92 to Hose Parochial Church for 2 x green waste bins for open churchyard
20/97 To consider dates for Parish Council meetings in 2021

20/103c Responses awaited to actions on the following items:

19/67d A – Cllr Heald asking volunteers to move boulders in bark area, The Leys, to clear fall space – It was suggested that the PC await advice following the May / June ROSPA inspection. Clerk to obtain quotes.
19/67fiii Developer of old Dairy site, Langar Lane for reimbursement of cost of repair of streetlight. Clerk to follow up on this.

- 20/07 Review of Inventory of Land – Land / Asset Register to be formalised to include all land owned by the PC.
- 20/28ciii Working group to be set up to prioritise work identified in ROSPA playground inspections – Cllr Oldershaw has carried out Risk Assessments of each playground and reported back to PC (Minute 20/68f i)
- 20/45dv Application to prune back a weak branch of a sycamore in St Remigius Churchyard – awaiting approval from diocese
- 20/57 Contact MBC re tree work on Coronation Avenue
- 20/70bi Awaiting response from Oldham Marsh Page Flavell re estate of the late Mr Gale
- 20/73 Resolution to consider and approve the location for an Air Ambulance Service Collection Bank at The Leys Car Park, Harby – Location confirmed (Min 20/86d Ci) Awaiting response from Air Ambulance
- 20/79 Richard Scarborough to move bin on The Pingle & replace gates onto The Leys. Clerk to obtain quotes for repainting gates at LC Cemetery, maintenance of roundabout at Hose Park and new PC signs in car parks and cemetery.
- 20/85di Virtual meeting with MBC Planning Officer & developer - 20/00397/OUT - Grange Farm, Hose
- 20/86f iii Disabled parking bays at Long Clawson and Harby car parks – awaiting confirmation from Guideline Surface Marking
- 20/86f iii James Howden to repair rocking balance at The Leys playground
- 20/86f iii E.ON to replace S/L 22 in Long Clawson and 2 lanterns in Long Clawson and Hose
- 20/86f iii Awaiting delivery of dog waste bin
- 20/95 To consider request to join RCC (Rural Community Council) at £60/year – awaiting response from RCC re projects in the parish
- 20/96 20/81, 20/35 - Website Accessibility – Clerk to ensure all documents from 2018 are compliant

20/103d Items awaiting further action which may not yet be discharged

A Tasks Outstanding – Clerk

- 16/69f ii Finish drafting combined maintenance schedule for Harby Nature Reserve
- 18/121 Contact owners of unstable headstones in the cemetery where known and place a notice in the Melton Times, Clawson Clarion & Hose Piper, PC notice boards & gates asking for owners to contact the clerk. Plan updated with memorial details
- 19/115 & 19/97bi Amended Tree Policy - It was agreed that the clerk would contact LRALC and/or NALC to obtain guidance on the definition of risk before re-drafting and circulating the Tree Policy to all Cllrs for approval.
- 19/67fiii 18/152fii Tiles on site of removed climbing frame, Hose. Handyman to remove, Cllr Dunn to transport, Mrs H Cheetham to store for future use. Clerk to follow up with handyman. It was agreed to wait until after RoSPA inspection.
- 19/67fi Input data re streetlight pole checking on spreadsheet – Cllr Adams to begin this.
- 19/67fiii Amend Appendix B scale of fees & charges of Cemetery Rules & Regulations
- 19/102 The Rights of a Parish Councillor – It was agreed that Cllr Oldershaw would redraft the Grievance Policy to include the rights of a Paris Councillor where appropriate.
- 20/34 Grounds maintenance contract and schedule review – Clerk to ensure contractor and PC have the same schedule. Cllrs to contact clerk with suggested changes.
- 20/35 Website Accessibility – Clerk to contact LRALC / 2Commue re PC website. PC to have Action Plan. Accessibility Statement was in place by 23.9.2020.
- 20/62 20/40 - To consider quotes for a new defibrillator in Hose – awaiting further quotes and meeting with Community Heartbeat Trust.
- 20/63 20/41 – To discuss and plan repairs to Hose Churchyard wall
- 20/38fi Clerk to obtain & display notices for playgrounds (COVID-19 safety, dogs & litter)

B Deferred Items/Reminders for Future Tasks

- 15/167dA Online 'Get Mapping' of PC property recording unique ref numbers/inspection dates (ongoing)
- 18/66 Review LC cemetery charges every 4 years – next due 2022
- 19/22 Street light PC pole/column checking every 5 years – next due 2024
- 19/57biv Review of NALC model Financial Regulations 2019 & CHH PC Financial Regulations
- 19/103 Streetlight Working Party to meet early in 2020
- 20/30 Community Actions Working Groups

C Items requiring action from Cllrs/third parties: Nil Received

20/103e

Traffic (including TTROs)

- i 28.9.2020: Press Release for TTRO – Church Lane, Long Clawson from house no. 64 to house no. 52 from 12.10.2020 for **4 days** so that Severn Trent Water and their contractors can undertake service connection works. (Copy Cllrs 28.9.2020 & LC PC boards). **Noted**

20/103f

PC Land

- i **The Leys**: It was **noted** that work has not yet been started on replacing the gate to the Leys. Clerk to confirm date with Mr Scarborough.
- ii **Village Greens**: It was **noted** that the concrete bin on The Pingle had been relocated closer to the pavement on the inside of the fence.

20/103g

Car Parks

- i The Leys – Wire Stay was removed 13.10.2020. **Noted**
- ii Disabled car parking bays:
Amended quote from Guideline Surface Marking received: **£536 + VAT** (now inc line removal at LC)
Acculine: **£550 + VAT**
F1 Lining: **£675 + VAT per car park/day or £850 + VAT both car parks on the same day**
It was **proposed** by Cllr Adams, **seconded** by Cllr Dames and **unanimously agreed** to accept the quote of £536 + VAT from Guideline Surface Marking. Clerk to arrange for work to be completed.

20/103h

Cemetery & Closed Churchyards

- i 7.9.2020: Application for permission to erect a memorial in LC Cemetery (Grave Space CN 129)
Approved

(Borough Cllr Steadman re-entered the meeting at 7:49pm)

- ii 23.9.2020: Telephone enquiry from LC Resident – Informed PC of large fallen branch over graves in LC Cemetery. It was **noted** with thanks that the Tree Warden had removed the fallen branch and cleared the area.
Query re unstable memorials. Can the PC set aside funds for this?
It was **noted** that the memorial mason will 'make safe' unstable headstones for approximately £180 / headstone. Clerk to contact owners / relatives of owners of unstable headstones. It was **agreed** that the PC would discuss the work to headstones and budget for this at the next PC meeting.
Resident asked permission of the PC to clear brambles from headstones at the cemetery. **Approved**

20/103i

Allotments & Summer Keeps

- i Waiting List: Long Clawson x 3, Harby x 1, Vacant: Hose x 3. **Noted**
- ii 3.10.2020: Summer Keep Tenant – Verbal request to purchase Hose Summer Keep. **Noted**. It was **agreed** that the Clerk would write to the tenant, thank him for his interest and explain that the PC is unable to sell the land.

(Cllr McCulloch left the meeting at 7:58pm due to technical difficulties)

- iii 6.10.2020: Application to erect 1 fruit cage of 7m x 6m or 3.5m x 12m on Hose Allotment No: 97B.
Approved
- iv 5.10.2020: Hose Tenant – Notice to end tenancy of Allotment 90A, Hose. **Noted** Clerk to write to tenant to ensure that all items and waste are removed from the allotment.
- v 9.10.2020: LC Tenant – Drone photos (upon request by Cllrs). Happy to take more photographs of allotments in Harby and Hose is required. (Copy Cllrs 12.10.2020) **Noted** with thanks – no further photos required at the moment.

(Borough Cllr Evans re-entered the meeting at 8:03pm)

- vi 10.10.2020: Cllr Cheetham – Recommendations for grounds maintenance (work to all allotments) (Copy Cllrs 10.10.2020) Cllr Cheetham's recommendations had been circulated to Cllrs prior to the meeting and **noted**. It was **agreed** that Cllr Cheetham would speak to Hose tenants to ascertain their views on this.

- vii 11.10.2020: Chairman – Grass Cutting and Grounds Maintenance (Copy Cllrs 11.10.2020). It was **agreed** that Cllrs Adams and Cheetham would discuss the schedule with Summerland's at the meeting on 26.10.2020.
- viii Meeting arranged with Summerland's on 26.10.2020 at 10am. (Cllrs Adams & Cheetham to attend). **Noted**.

(Borough Cllr Steadman left the meeting at 8:07pm)

(The following items were not on the Agenda but were considered at the meeting)

- ix 14.10.2020: Prospective LC Tenant – Removal of large items left on Allotment 12, LC (Copy Chairman 14.10.2020) Telephone call (email sent to Chairman 16.10.2020)
Request for skip – prospective tenant is willing to move the items with help from a friend. **Approved**
Request for removal of asbestos sheets. It was **noted** that this will need to be disposed of by a specialist. Tenant to leave the sheets in situ until the Clerk can arrange for them to be removed safely.
Request to open up entrance to allow entry for a tractor to pick up trailers and to plough the land. **Approved**

It was **noted** that the allotment had been left very overgrown with a lot of waste including many large, bulky items. It was **agreed** that Cllrs Adams and Oldershaw would assess the situation and contact the Clerk re the size of the skip to be ordered.

- x Harby Tenant: Dog mess on Harby Allotments – It was **agreed** that Cllr Dames would add a note in the Parish News for the Harby Journal to remind dog walkers to pick up dog mess.

20/103j

Community Orchards

- i Report from Cllr Cheetham on work required in the Community Orchards. It was **noted** that Cllrs Cheetham, Dames and McCulloch had conducted a site survey and identified work needed to many of the trees. Cllr Cheetham has now completed most of the work including clearing suckers and will continue to work on improving the health of the trees. It was **agreed** that this would be discussed with Summerland's and **noted** that Cllr Simpkin had offered to help with any more work to the orchards.

(County Cllr Rhodes left the meeting at 8:16pm)

20/103k

Street Lighting

- i 24.9.2020 & 28.9.2020: Harby Resident – One-way sign lights on Pinfold Lane (Copy Cllrs 6.10.2020) **Noted**.

(Borough Cllr Evans left the meeting at 8:17pm)

- ii 14.10.2020: E.ON – Street Lighting – Hose & Long Clawson – Confirmation of works to new lanterns. **Noted**. Hedge to be cleared around S/L 22, Back Lane, Long Clawson. (Copy Cllrs 14.10.2020) It was **agreed** that the Clerk would ask the handyperson to clear the hedge.

(Item 8 was moved up the Agenda and discussed at this point in the meeting)

iii 20/98: To consider streetlight locations

There was a discussion about streetlighting in the three villages. It was **agreed** that Cllr Adams would put together a proposal for new / replacement streetlights in the parish to be considered at the November meeting.

(Borough Cllrs Evans and Steadman returned to the meeting at 8:28pm)

20/103l

Street Furniture (including bus shelters)

- i Handyperson painting bus shelter on Back Lane – materials purchased - **Noted**

20/103m

Playgrounds

- i It was **noted** that works to repair the 'rocking balance' on The Leys had not yet started. Clerk to follow up with James Howden.

- ii Bench painted in Hose Park by handyperson. **Noted** with thanks.

20/103n

Training

Nothing to report

20/103o

Incident Register

Fallen branch in Long Clawson Cemetery – removed by Tree Warden. **Noted** with thanks.

20/103p

Reports from Cllrs

- i Cllr Adams – Feedback from meeting with LCC re the watercourse through The Sands, LC 14.10.2020
It was **noted** that the original listing in the Clerk's Report for this item was erroneous and should be corrected in the Minutes.
It was **noted** that Cllr Adams and Borough Cllr Steadman had met with officers from LCC to discuss ways of reducing the potential for flooding in the middle of Long Clawson. Discussions are ongoing.

(One visitor left the meeting at 8:38pm)

- ii Cllr Adams – Update on application for Highways Parish & Communities Fund (to enable better social distancing at The Sands, Long Clawson) It was **noted** that no issues around social distancing had been identified at The Sands so the Parish Council will not be applying for the grant.
- iii Feedback on meeting with Community Heartbeat Trust 15.10.2020
It was **noted** that Cllr Adams and Cllr Cheetham had met with a representative from the Community Heartbeat Trust. The meeting was informative and helpful. There was a discussion about the various defibrillator sites in the villages, how each unit and its maintenance is funded and how many times the devices have been accessed by the public. It was **agreed** that that Clerk should follow up on the letter to Oldham Marsh Page Flavell with regard to the estate of the late Mr Gale.

(Borough Cllr Evans left the meeting at 8:35pm)

20/103q

19/50 Reports from PC Village Hall Representative

- Long Clawson: Nothing to report
- Hose: Nothing to report
- Harby: Nothing to report

20/103r

Report from Clerk

- i Website Accessibility – Regulatory documents compliant. Uploading onto website – ongoing. **Noted**
- ii 7.10.2020: Grantham Canal Water Restoration Group – Meeting 22.10.2020 at 10:30am via Zoom. Cllrs Dunn & Simpkin copied in. (Copy Chairman 12.10.2020) It was **noted** that Cllr Simpkin would attend the meeting and report back to the Parish Council at the November meeting.
- iii Finding Fitness Children's Holiday Club to start on 19.10.2020 at Hose Village Hall. **Noted**

20/104 FINANCE

20/104a

Financial Correspondence (including Remittance Advice)

- i 24.9.2020: MBC – Remittance Advice CHH PC Precept received (£30,092.50) **Noted**
- ii 25.9.2020: MBC – Parish Council Precept 2021/22 form – Finance Working Group to meet before November PC meeting. It was **agreed** that a meeting would be organised prior to the next PC meeting.

20/104b

Accounts for Payment: approved and cheques signed by 3 Cllrs. (Currently, due to COVID-19 restrictions, all payments are being paid by BACS.) **Noted** that:

- Payments and invoices had been checked & initialled by Cllr Adams before the meeting.
- Expenditure was checked against bank statements for September, the documents were reconciled and signed by Cllr Adams before the meeting.

- Invoices and the budget review up to the end of September was available for inspection before the meeting.

i	TSB Bank plc	(DD)	£8.00	Bank charges
ii	NEST	(DD)	£126.30	Pension contribution
iii	HMRC	(Bacs)	£167.71	Tax & NI
iv	Mr B Mills	(Bacs)	£408.80	Wages & expenses
v	Mrs C Buckle	(Bacs)	£1018.86	Wages & expenses
vi	Summerland's	(Bacs)	£1236.29	Grounds maintenance
vii	BT	(Bacs)	£71.81	PC landline & internet
viii	E.ON UK plc	(Bacs)	£684.94	Electricity – October
ix	Water Plus Limited	(Bacs)	£172.13	Supply – Hose Allotments
x	Long Clawson PCC	(Bacs)	£30.00	Annual rent – shed
xi	Mr R Fletcher	(Bacs)	£117.92	Grant – Hose PCC (bins)

(The following invoices were not on the agenda but checked and signed prior to this meeting)

xii	Emma Connor	(Bacs)	£45.00	CCwK Expenses
xiii	Richard Scarborough	(Bacs)	£60.00	Relocation of bin (Pingle)
xiv	Claire Buckle	(Bacs)	£14.39	Zoom Subscription – Oct
xv	Brian Mills	(Bacs)	£20.00	Paint for bus stop (LC)

20/105 CORRESPONDENCE

20/105a Correspondence for Information was noted

(Please refer to Appendix 1 for full list of electronic Correspondence for Information)

20/105b Correspondence for Discussion (detailed below & available to Cllrs)

- 25.9.2020: Grantham Canal Water Restoration Group – Request for a PC representative (Copy Cllrs 28.9.2020) Cllr Dunn & Cllr Thompson's details have been forwarded (6.10.2020) **Noted**
- 29.9.2020: Vale Medical Group confirms dates of online consultation events (Copy Cllrs 6.10.2020) **Noted**. It was **agreed** that the Clerk would prepare a response.
- 30.9.2020: LRALC - National Planning policy consultation – deadline 29.10.2020 (Copy Cllrs 6.10.2020) **Noted**
- 30.9.2020: LCC - Wildflower Verge Scheme 2021/22 – deadline to apply 27.11.2020 (Copy Cllrs 6.10.2020) **Noted**. It was **agreed** that the PC would not apply for the scheme this year.

20/105c Correspondence received after the clerk's report and requiring discussion: Noted

- 14.10.2020: Electro-Motion – Lorries through Hose (Copy Cllrs 14.10.2020)
- 16.10.2020: MBC – Postal Addressing – Site at: Field OS 7858, Melton Road, LC ("Saxon Meadow") (Copy Cllrs 16.10.2020)
- 18.10.2020: Neighbourhood Alert - Stathern: Damage At the Park (Copy Cllrs 19.10.2020)
- 16.10.2020: 2commune Ltd - Website Accessibility Regulations (Copy Cllrs 19.10.2020)

20/106 20/72, 20/49: Resolution to approve completed 'Community Right to Bid – Nominations Forms' for the application for ACVs (Asset of Community Value) to be placed on the 3 village pubs

It was **noted** that the Clerk had sent letters to the breweries informing them of the PC's decision to apply for an ACV on the pubs in Harby and Hose. It was **agreed** that the current landlord and landlady should also be informed before the forms are submitted. (The owners of the Crown and Plough, LC are already aware.) The completed 'Community Right to Bid – Nomination Forms' were approved and signed by the Chairman at the meeting.

20/107 To consider actions and progress so far from Community Actions Working Groups. Environmental – Cllrs Cheetham, Oldershaw & Thompson Transport – Cllrs Dunn, Heald & McCulloch Community Facilities – Cllrs Adams, Cheetham & Dames

It was **noted** that the Environmental working group would be meeting during the following week. Cllr Heald is in the process of drafting information to send to Cllrs Dunn and McCulloch regarding the priorities for the Transport working group. Preliminary work has begun on Community Facilities. It was **agreed** that all working groups would report back to the PC at the November meeting on

progress made.

- 20/108 Resolution to grant £1000 to Harby Parochial Church Council towards the upkeep of the churchyard**
12.10.2020: Harby PCC – Grant request for upkeep of Harby Churchyard (Copy Cllrs 12.10.2020)
It was **noted** that the amount listed on the Clerk's Report of £1386 is the total cost of the ground's maintenance at Harby Churchyard. The Parish Council has been asked for a grant of £1000. There was a discussion about the procedure for awarding grants on a regular basis. It was **agreed** that this item would be deferred until the November meeting when a decision could be made after seeking guidance from LRALC.

(Borough Cllr Evans returned to the meeting at 9:05pm)

- 20/109 Resolution to approve ongoing use of The Pingle Village Green by the Crown and Plough Public House and approve redraft of agreement**
(Current agreement states that benches must be removed from the Village Green by 1st October).
Approved It was **agreed** that the Clerk should contact the owners of the Crown and Plough to ask if this still required.
- 20/110 20/90, 20/77, 20/60, 20/32: Resolution to approve draft amendments to Grievance and Disciplinary Policy**
It was **proposed** by Cllr Oldershaw, **seconded** by Cllr Adams and **unanimously agreed** that the PC adopt the NALC model policy.
- 20/111 20/93: Resolution to consider amendments to PC Financial Regulations**
It was **proposed** by Cllr Adams, **seconded** by Cllr Oldershaw and **agreed unanimously** that the PC adopt the NALC model policy.
It was **agreed** that salaries and expenses for employees could be listed together as 'Salaries & Expenses' on the Clerk's Report and as separate payments on the Payments Record.
It was **unanimously agreed** that a Direct Debit should be set up for the PC landline and broadband bill.
There was a discussion about additional security measures, which the Clerk will put into place before the next meeting.
- 20/112 To confirm dates and venues for Parish Council meetings in 2021 - Agreed**
January 11th – Remote meeting via Zoom
February 8th – Harby – Valley Christian Centre – Ordinary Meeting
March 8th – Hose – Baptist Church Hall – Annual Parish Meeting
March 15th – Hose – Baptist Church Hall – Ordinary Meeting
April 19th – Long Clawson – Village Hall – Ordinary Meeting
May 17th – Harby – Valley Christian Centre – Annual PC followed by Ordinary Meeting
June 21st – Hose – Baptist Church Hall – Ordinary Meeting
July 19th – Long Clawson – Village Hall – Ordinary Meeting
August 16th – Harby – Valley Christian Centre – Ordinary Meeting
September 20th – Hose – Baptist Church Hall – Ordinary Meeting
October 18th – Long Clawson – Village Hall – Ordinary Meeting
November 15th – Harby – Valley Christian Centre – Ordinary Meeting
December 13th - Hose – Baptist Church Hall – Ordinary Meeting
Correspondence
15.10.2020: LRALC – APM / Ordinary Meeting (Copy Cllrs 15.10.2020)

All dates were **approved**. It was **noted** that Long Clawson Village Hall have a booking on 11th January so this meeting will be conducted remotely via Zoom.
Clerk to contact village magazines to advertise the meetings for 2021. If social distancing restrictions are in place, meetings will be held remotely via Zoom and the Clerk will advertise these on the website.
- 20/113 Resolution to confirm conformity to the NJC Pay Scale for the Clerk and Handyperson**
Proposed by Cllr Oldershaw, **seconded** by Cllr Adams and **unanimously agreed**.
Resolved

The Chairman thanked the Cllrs for attending and closed the meeting at **9:28pm.**

CHAIRMAN DATE: 16th November 2020

Clerk to Clawson Hose & Harby Parish Council – 01949 861452 - clerk@chhparishcouncil.co.uk – or <http://www.chhparishcouncil.co.uk>.

Any member of the public may take photographs, film or audio-record the proceedings of, and report on, all Parish Council meetings.